

ANNUAL REPORT

2080/081 (2023/24)

Shaheed Smarak College

Bharatpur Metropolitan City 19, Bakhanpur

Sharadanagar, Chitwan, Nepal

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Endorsement by College Assembly-2081/06/24

Executive Summary

This report is about the physical and educational activities of Shaheed Smarak College. It is evident from the developed society that the good and quality education has pivotal role in the development of people and the nation. A sound academic institution provides the resources needed for the development of good quality human resources, the most prominent resource for the development of society and countries. So it is necessary to have knowledge about the status of our institution.

Society, people, teachers, students, guardians are the part of SSC and the programs, educational pedagogy, pass rate, number of graduates and campus size are factors for evaluation of the college and its quality. This report aims to provide information about the college and its student enrollment, pass, rate, Number of graduate, programs, physical, infrastructure, income and expenditure etc.

Students Enrollment

Our college has seen a range of enrollment trends over the last three years in a number of different programs. The number of students enrolled in the Bachelor of Business Studies (BBS) program went from 201 in 2077–2078 to 170 in 2079–2080. On the other hand, enrollment in the Bachelor of Education (B.Ed.) degree consistently declined. On the other hand, the Bachelor of Computer Applications (BCA) program showed signs of expansion, boasting consistent enrollment from a variety of backgrounds. The number of students enrolled in the Master of Business Studies (MBS) program fluctuated, but on average, a large proportion of the students were female. These patterns show how dynamic student involvement is, which presents our college with both opportunities and obstacles.

Pass Rate

Our college's pass rates, which are a crucial indicator of academic success, have been examined from a number of angles. Over the last three years, there has been a consistent rise in the pass rates for the Bachelor of Business Studies (BBS) program. While there is a worrying decline in the pass rates of Dalit pupils, there are positive developments for girls, EDJs, and other students. Pass rates for the Bachelor of Education (B.Ed.) program have varied, but females have usually done well. The pass rates for Dalits and EDJs vary, nevertheless, and a drop is observed in 2079/080. The highest pass rate in the Bachelor of Computer Applications (BCA) program was 2077/078; the pass rates for Dalits, EDJs, and girls are comparable. The MBS, or Master of Business Studies,

Graduates

The highest number of graduates is in the year of 2080/081. Out of 18 graduates, 9 graduates are girls. Among Girls, EDJs and Dalits the share of Dalits have least. The number of graduate in B.B.S. programme is higher than B.Ed. programme.

Programs

+2, Bachelor and Master level programs are the academic programme of the college.

Physical Progress

One of the most important aspects of any educational institution is its infrastructure. It has three buildings, 32 Classrooms, Sufficient sports ground and educational equipments.

Financial Progress

The main financial source of college is tuition fees (Self-generated) collected from students. Economics support from UGC and Government is also the key source of income of college. The difference between recurrent expenditure and Capital expenditure is going to increase every year.

Audit

The steps are taken to mitigate the issues raised by Auditors in the last fiscal year.

Social Progress

This college has involved in different social activities. Since itself is a community college, it has involved in the social based program. Similarly, this is community college established by social workers, intellectuals and aware guardian of society so that society contribute this college in various sectors.

Issues and Challenges

For over two decades, SSC has been working to uplift its education standard by providing quality higher education to the people of western chitwan but there are many obstacles and hurdles. The issues and challenges of SSC are multidimensional like lack of fund, quality education, enrollment of student, newprogram, policy of government. To overcome this issues and challenges, SSC has been planning in determined way.

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1. Section 1

1.1 Introduction

Shaheed Smarak College situated in Ward No. 19 of Bharatpur metropolitan city in Western Chitwan, has been established with the hard labor of social workers, intellectuals and aware guardians in the memory of known and unknown martyrs of this area who sacrificed their life for the cause of democracy in the country. Beginning with classes of proficiency certificate level, this college has run the classes of 11 and 12 affiliated with HSEB and BEd., BBS, BCA of Bachelor level and MBS of Master Level affiliated with T.U. with 499 students of different level studying regularly at present, this college has been in the path of its development along with changing time and context. This college with 41 lectures and 8 administrative and other staffs has a strong management committee of social, intellectual and educated personalities to manage and run the college. This college is run by social personality and not motivated for personal gain or economic benefit and established for providing social service. The management committee of this college being self-motivated to uplift the status of this college and ever contemplating on how to spread the light of education and in the society has regularly conducted the meeting, interaction and conference of students, teachers and other stakeholders.

1.2 Historical Background:

Since there were not any colleges in Western Chitwan, the realization of the need of college has been felt for a long time in this area. Especially, after the restoration of multi-party democracy, the gathering of local people, local intellectual and social workers felt the need of college and formed a committee to establish the college in this area in Poush 27, 2050. The chairperson of the committee was the chairperson of Sharadangar VDC Mr. Ash Bahadur Lama. The committee decided to collect funds and voluntary economic help from the local people. Because of this great attempt, the dream of establishment of college became successful when the inauguration of the beginning of the class held in Bhadra 15, 2051 as a branch of Balkumari College, Narayangarh. But, the college was named ShaheedSmarak College by considering the great contribution of known and unknown martyrs of this area. According to this decision, and by completing the process of getting affiliation from TU on 9 Poush 2054, the college is re-organized and changed as Shaheed Smarak College, Bakhanpur, Sharadanagar.

1.3 Geographical Setting:

This college is situated in ward no. 19 of Bharatpur Metropolitan city. It is about 11 km West from its district headquarter, Bharatpur. It is located in remote part of this district. The geographical setting is located in the community where majority of the people are ethnic and aborigines. Especially the Gurung, Tamang and Tharus communities are settled in the Catchments area of this college. The college is a community-based college. Due to the condition of having the occupation of traditional agriculture and lack of proper irrigation, the economic condition of people is poor. The local people have been unable to help the college to maintain the infrastructure. Despite this poor condition, the attempts of local intellectuals, social workers and local people led to establish this college and education up to Bachelor level has been provided here. The college is situated in one and

half hector of land with strong wall. The college also owns three hecters land in another place of same ward.

1.4 Social, Cultural, Economic and Political Setting:

The Western Chitwan itself is relatively poor and remote in comparison to Central and Eastern Chitwan. There is lack of infrastructure like transportation, irrigation, education etc. The roads are muddy and not properly graveled and black topped. Most of the people are farmers. But there is lack of irrigation. So, most of the people are poor. Especially, social condition of the people of Sharadanagar and adjacent area is not advanced. The majority of the people are still following traditional agriculture. It is the community of multi-ethnic and aborigines. Especially, the Gurungs and Tharus people are in majority in this area. Although Sharadanagar is the land of great martyrs, this area is still backward politically. The local people are still far behind politically. So, The College has been unable to get sufficient concern from political leaders and parties.

1.5 Educational Status and Scope:

Education status of this region is quite matched with this college. There are more than 6 +2 high school in the catchment area of this college. This college is located at the center of these schools. Bachelor level college has not been established around this area. Except in headquarter, there is only one college in far western side of this district in Divyanagar. So, this college has the catchment area of Sharadanagar, Gunjanagar, Parbatipur, Mangalpur and some village of Jagatpur, Phulbari and Shivanagar. Since the economic condition of local people is not so strong, they cannot afford much to send their children to study in district headquarter. Due to inaccessibility in the colleges of district headquarter; most of the +2 graduates have been compelled to leave their academic education. So, the Bachelor level college has one of the most required educational infrastructures of this region.

1.6 Stake Holders and Scope of their Participation:

All the local people irrespective of caste, class, sex, religion, ethnicity, students, guardians and teachers are the true stake holders of this college. It is a community based college. Its main aim is providing higher level education in very affordable cost in local area. It is also a multiple college. It aims to provide Bachelor as well as Master level education in all streams as much as possible. The participation of local people is must to run this college smoothly. The college itself had born from the donation of local people who have open hearty given donation by saving some income of their hard labor. The participation of stake holders has the great scope. As long as they participate, the college will run smoothly, and it runs in the path of becoming the educational center of western Chitwan. The local people can be benefited by getting higher level education in their own region in affordable cost

2. Section-2

2.1 Student enrollment

The present trend of student's enrollment and composition is satisfactory. The present number of students at this college as well as the status of the college is leading towards its bright future. The college has been centered of the wide range of the place like Sharadanagar, Parbatipur, Shivanagar, Mangalpur, Gunjanagar, Divyanagar, Sukranagar. The trend of students and past enrollment and composition of last three years is given in the table below.

Table 1. Enrolment students of BBS (Female, EDJ and Dalit) in the last three years.

Year	Girls	EDJ	Dalit	Total
2078/079	89	25	4	166
2079/080	106	20	12	170
2080/081	95	9	12	153

Figure 1. Enrolment Students of BBS in the last three years

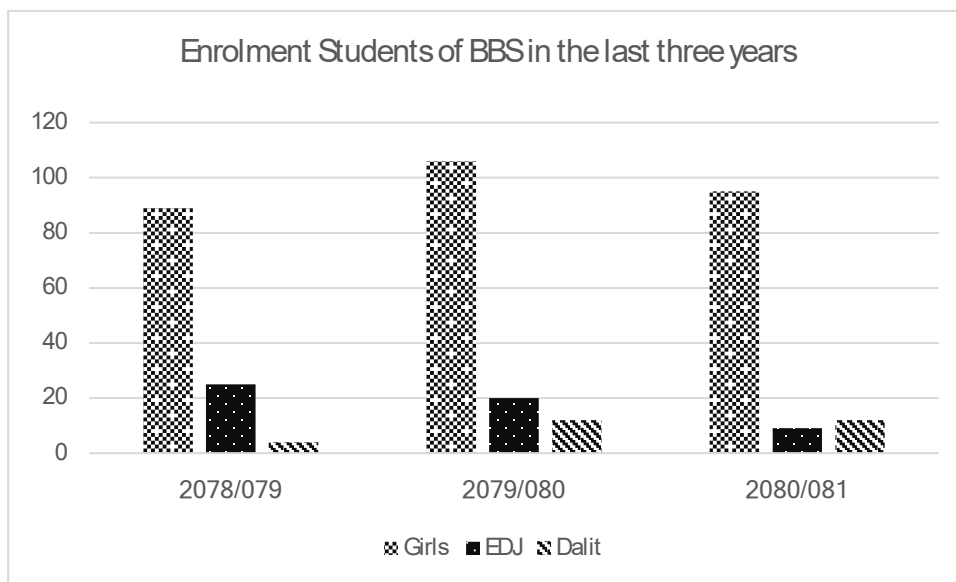


Table 1 reveals that the BBS program experienced its highest enrollment in the academic year 2079/080, with a total of 170 students. Subsequently, in the last academic year (2080/081), there was a decrease in enrollment, with a total of 153 students.

Table 2. Enrollment students of BED (Female, EDJ and Dalit) in the last three years.

Year	Girls	EDJ	Dalit	Total
2078/079	105	24	13	142
2079/080	76	15	20	91
2080/081	67	8	12	82

Figure 2. Enrolment of B.Ed. in the last three years

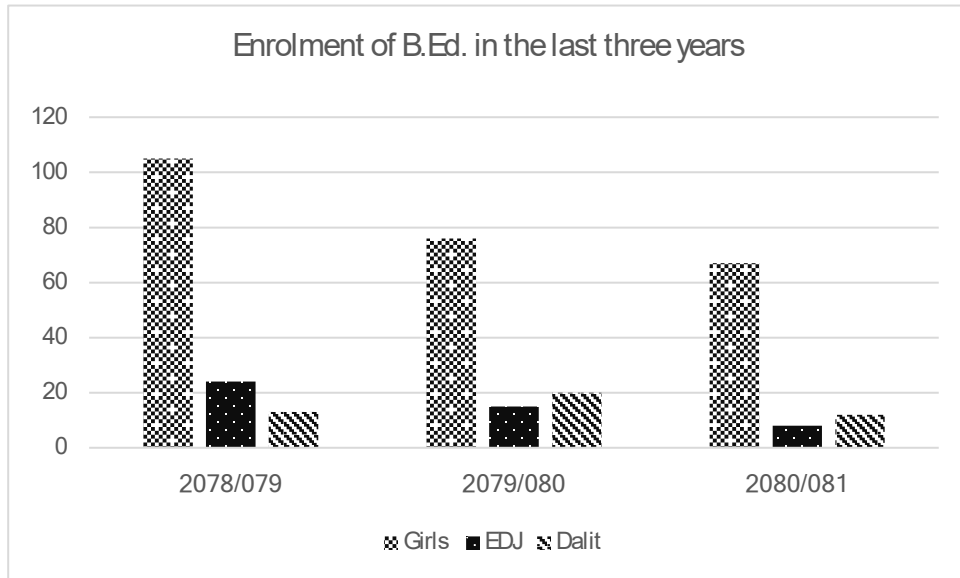


Table 2 Illustrates a consistent decline in B.Ed. program enrollment over the three years. showcasing a stable representation within the decreasing overall enrollment.

Table 3. Enrollment students of Bachelor Level(BED and BBS) in the last three years.

Year	B. Ed	BBS
2078/079	142	166
2079/080	91	170
2080/081	82	153

Figure 3. Enrolment of Program wise number of student

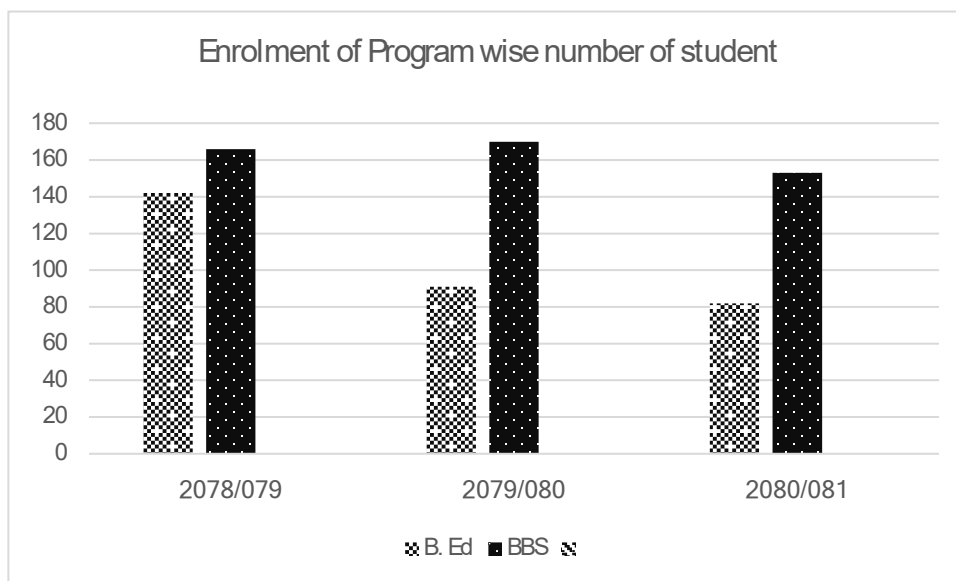


Table 3 It reveals a trend of declining enrollment in the B.Ed. program compared to the BBS program over the last three years. The numbers indicate a decrease in B.Ed. enrollment while BBS program figures exhibit variations during this period.

Table 4. Enrollment students of Bachelor Level (BCA & MBS) in the last three years.

Year	Girls	EDJ	Dalit	Total
2078/079	7	7	0	22
2079/080	9	6	1	26
2080/081	11	3	1	33

Figure 4. Enrolment of Program wise number of students

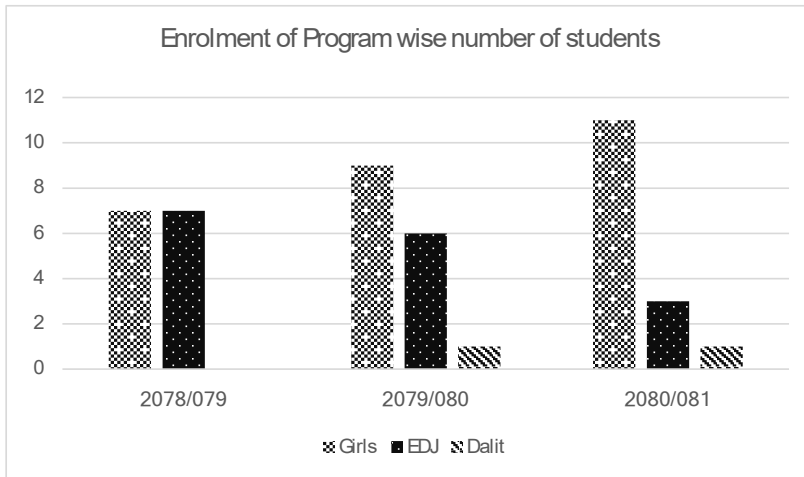
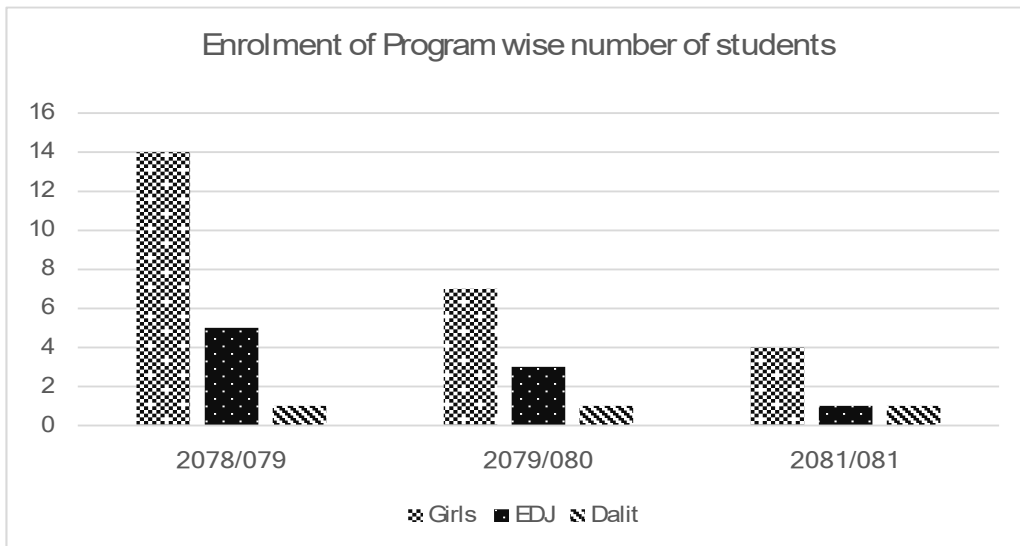


Table 4: The enrollment in the BCA program shows an increasing trend over the three years, with a consistent representation of girls, EDJs, and a small presence of Dalit students. The numbers reflect a positive trajectory in program enrollment.

Table 5. Enrollment students of Master Level (MBS) in the last three years.

Year	Girls	EDJ	Dalit	Total
2078/079	14	5	1	20
2079/080	7	3	1	11
2081/081	4	1	1	6

Figure 5. Enrolment of Program wise number of students



3. Section 3

Pass rate

Student pass rate reflects the performance of any educational institution. This section presents the student pass rate of the college.

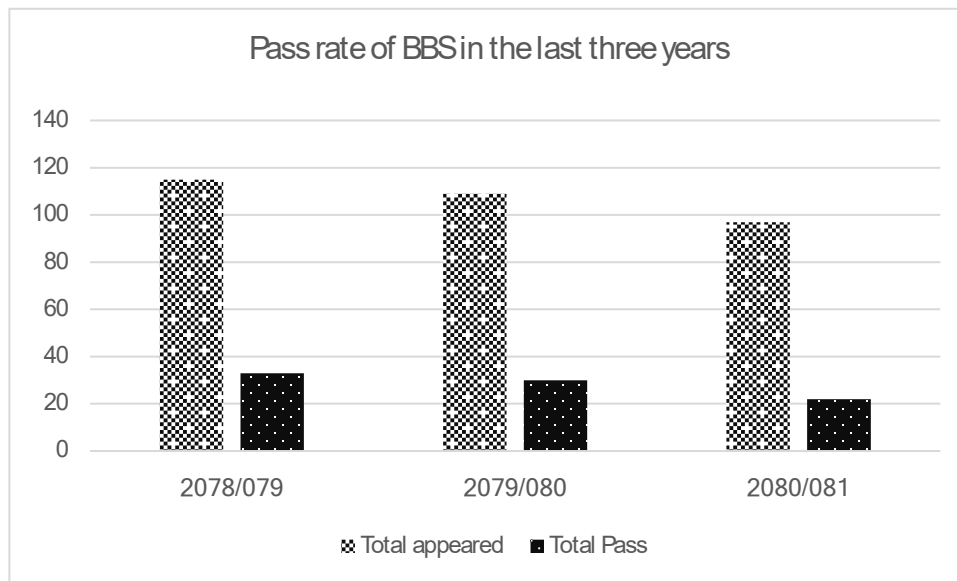
The pass rate of college is analyzed in terms of the types of programs, gender, EDJ Dalit and academic year.

3.1 Pass rate of BBS in the last three years

Table 6. Pass rate of BBS in the last three years

Year	Total appeared	Total Pass	Pass %	Girls			EDJ			Dalit			Others		
				Total appeared	Total Pass	Pass %	Total appeared	Total Pass	Pass %	Total appeared	Total Pass	Pass %	Total appeared	Total Pass	Pass %
2078/079	115	33	30.4	86	25	29	11	3	27.27	11	2	18.18	92	31	34
2079/080	109	30	27.52	72	21	29.167	12	2	16.67	3	0	0	95	30	31.57
2080/081	97	22	22.68	67	14	20.89	9	1	11	4	1	25	73	20	27.4

Figure 6. Pass rate of BBS in the last three years.



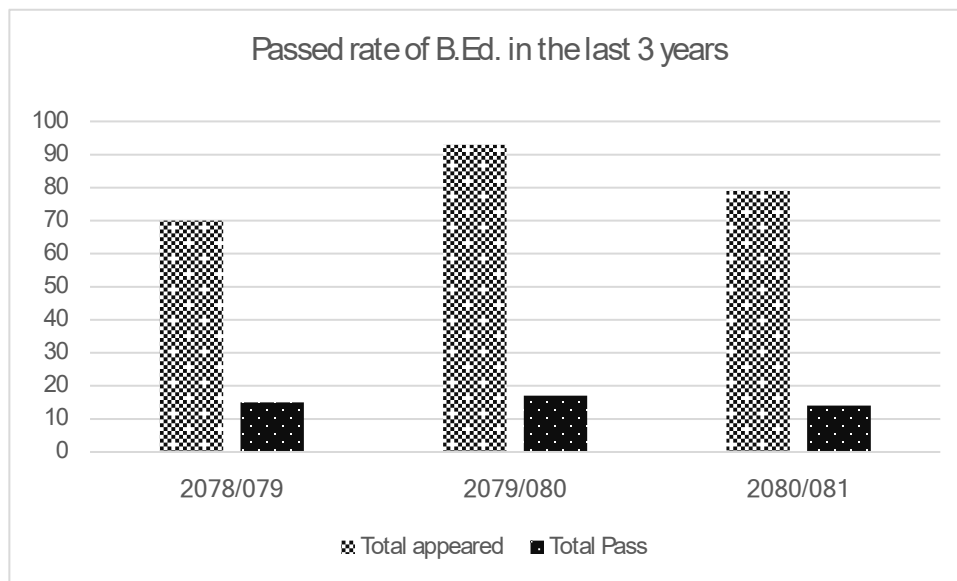
From Table 6 The pass rates in the BBS program exhibit a consistent downward trend over the three academic years.

3.2 Pass rate of B.Ed. in the last three years

Table 7. Pass rate of B.Ed. in the last three years

Year	Total appeared	Total Pass	Pass %	Girls		EDJ		Dalit		Others	
				Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass
2078/079	70	15	21.4	66	14	13	4	9	2	47	9
2079/080	93	17	18.27	79	21.52	16	12.5	10	10	67	20.89
2080/081	79	14	17.72	75	14	7	1	13	2	58	12

Figure 7. Passed rate of B.Ed. in the last 3 years



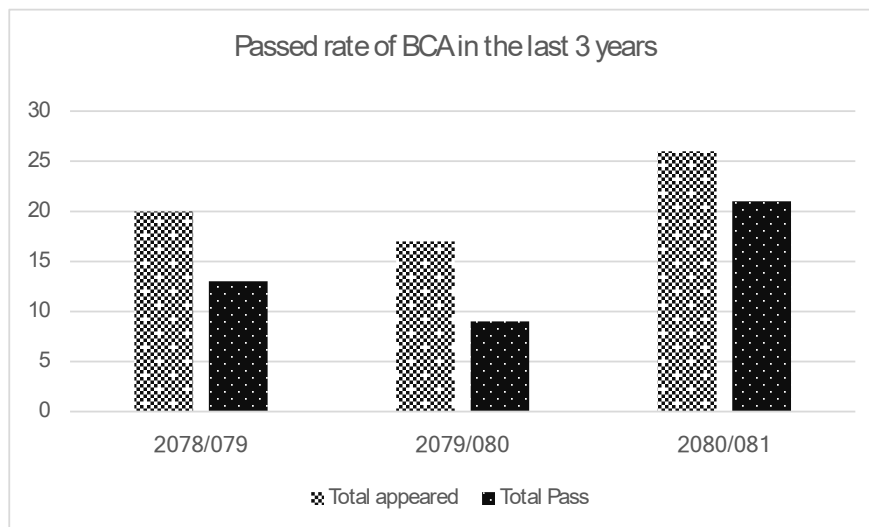
From Table 7: Over the last three years, the B.Ed. pass rates have experienced fluctuations. Notably, girls consistently outperform other groups, while pass rates for EDJs and Dalits vary. In 2080/081, pass rates show a decline across all subgroups.

3.3 Pass rate of BCA in the last year.

Table 8. Pass rate of BCA in the last year.

Year	Total appeared	Total Pass	Pass %	Girls		EDJ		Dalit		Others	
				Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass
2078/079	20	13	65	5	5	5	3	0	0	9	5
2079/080	17	9	52.94	5	4	5	1	0	0	12	8
2080/081	26	21	80	9	6	4	4	1	1	21	16

Figure 8. Passed rate of BCA in the last 3 years



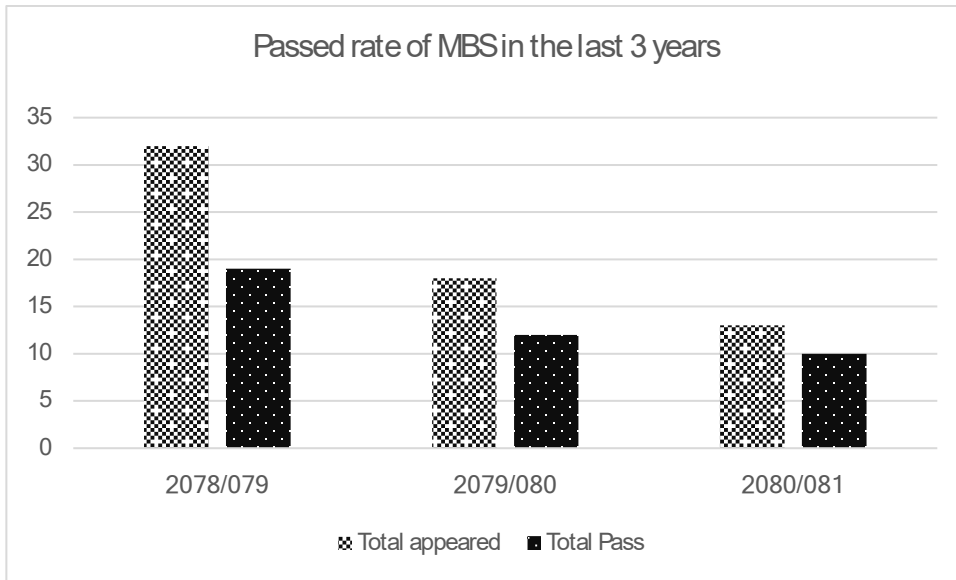
From Table 8 it is seen that pass rate of 2080/081 academic year is higher than other academic year. And the pass rate of girls EDJs and Dalits are almost similar. Pass rate of BCA in the last year.

3.4 Pass rate of MBS in the last year.

Table 9. Pass rate of MBS in the last year

Year	Total appeared	Total Pass	Pass %	Girls		EDJ		Dalit		Others	
				Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass
2078/079	32	19	59.3	15	9	7	3	0	0	17	12
2079/080	18	12	66.67	8	5	0	0	1	1	17	11
2080/081	13	10	76	7	5	1	1	1	0	11	9

Figure 9. Passed rate of MBS in the last 3 years



From Table 9 it is seen that pass rate each academic year is declining.

Table 10. Average Pass rate of Program (BBS, B.Ed., BCA, MBS) for the last three academic years

Program	Avg. Pass %
BBS	22.68
B.Ed.	17.72
BCA	80
MBS	76
Avg. of Avg.	49.11

4. Section 4

Number of Graduates

4.1 Graduate Trend analysis of the Last three Years program wise (BBS/BED)

Data presented in this table is based on the college's record list as well as the statistical data form that submitted on the UGC.

Table 11. Number of graduates in Bachelor Level

Year	Girls	Boys	EDJ	DALIT	Total
2078/079	16	6	5	1	22
2079/080	6	4	0	2	10
2080/081	9	9	1	3	18

Figure 10. Graduate numbers in bachelor level interms of Girls, EDJs and Dalits

Graduate numbers in bachelor level interms of Girls, EDJs and Dalits

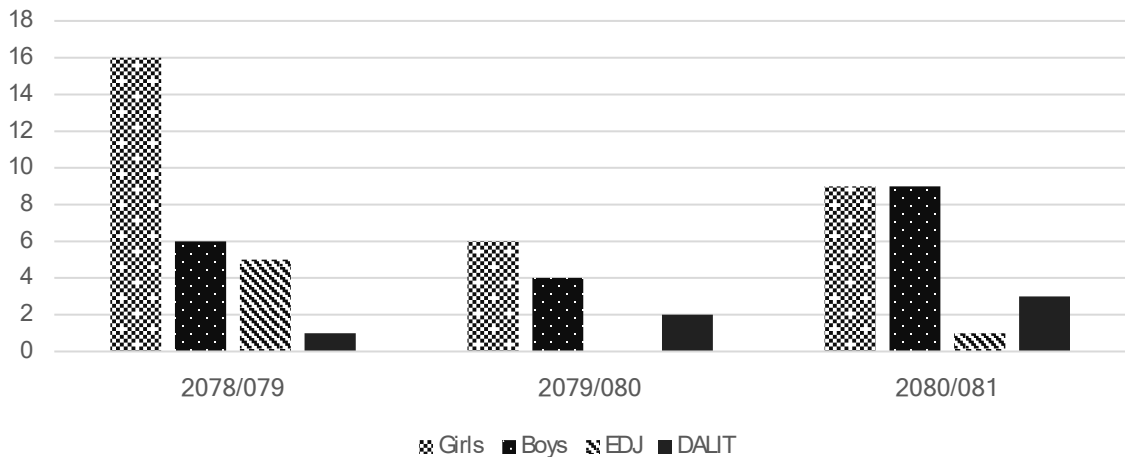
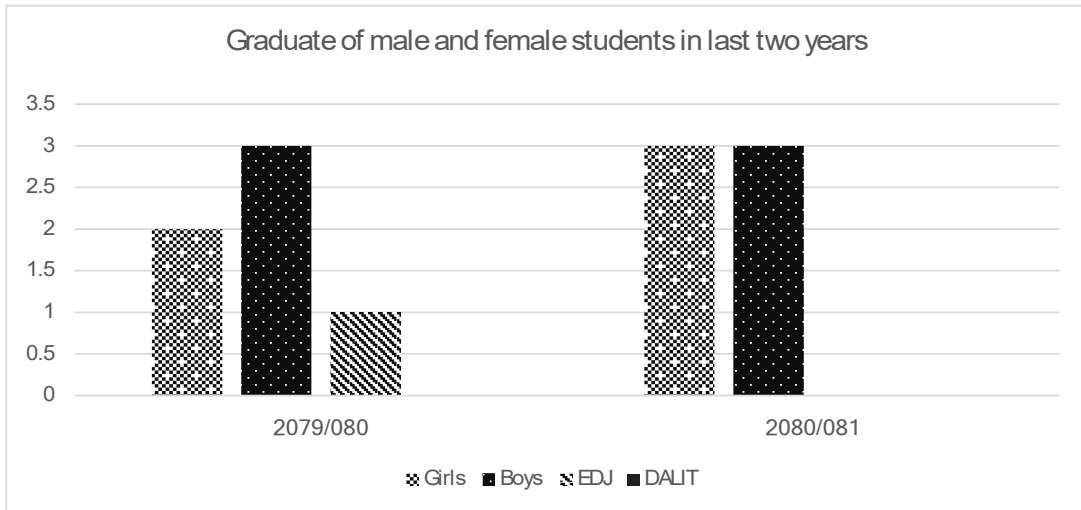


Table 12. Number of graduates Master Level

Year	Girls	Boys	EDJ	DALIT	Total
2079/080	2	3	1	0	5
2080/081	3	3	0	0	6

Figure 11. Graduate of male and female students in last two years.



Above Table 11 & 12 shows the number of graduates of SSC in the last three years. The Highest number of graduates are in the year of 2078/079 in Bachelor level.

Table 13. Number of Graduate in Program-wise

Year	Program: BBS				Program : B.Ed.				Program : MBS			
	Total	Girls	EDJ	Dalits	Total	Girls	EDJ	Dalits	Total	Girls	EDJ	Dalits
2078/079	17	11	5	1	5	5	0	0	5	2	1	0
2079/080	6	3	0	0	4	3	0	2	0	0	0	0
2080/081	8	3	1	1	4	3	0	2	6	3	0	0

Figure 12. Graduates in BBS program in terms of Girls, EDJ's and Dalits in the last three years.

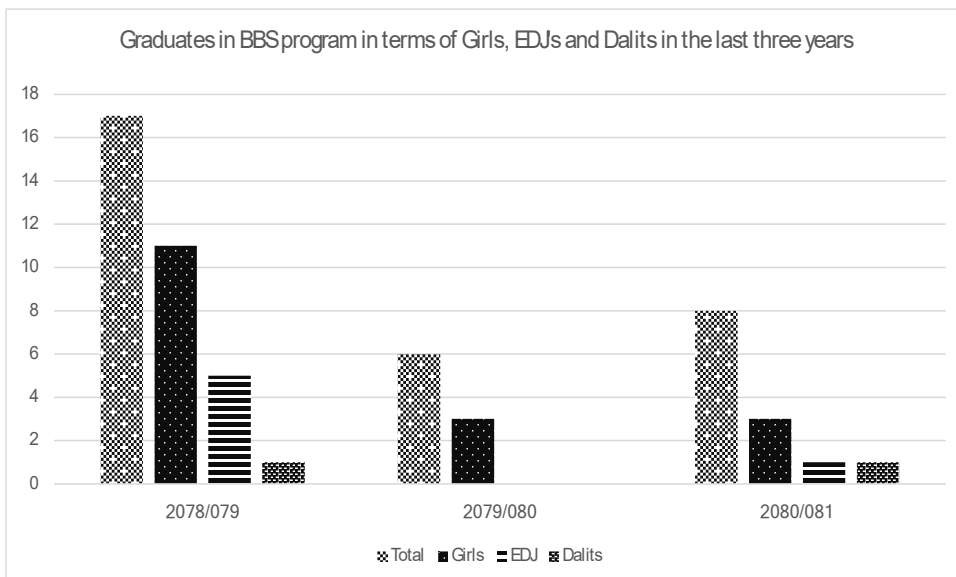


Figure 13. Graduates in B.Ed. programme in terms of Girls, EDJs and Dalits in the last three years.

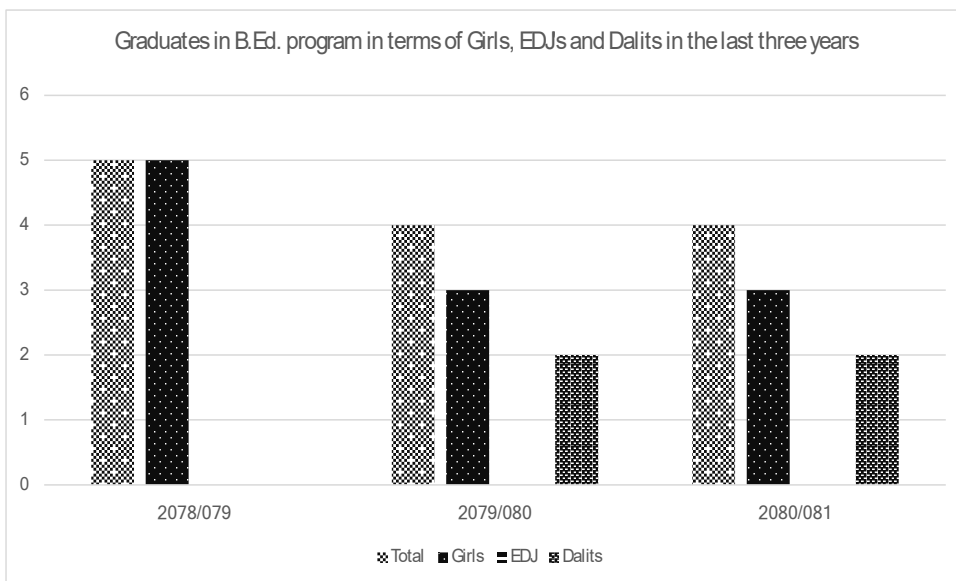
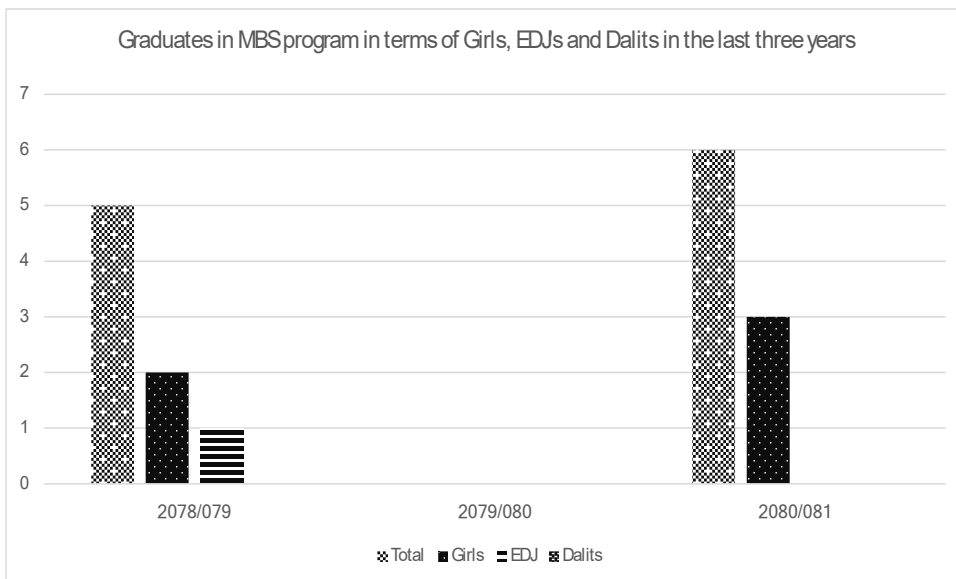


Figure 14. Graduates in MBS programme in terms of Girls, EDJs and Dalits in the last three years.



Above table & figures shows number of graduate for different programs for in the last three year. BBS program has higher number of graduates compared to B.Ed. & MBS program. This table also shows the graduation of female in both program is more than graduation of boys.

5. Section 5

5.1 Programs

In this institute, there are both higher secondary level and college level educational program. Higher secondary level has been conducted by taking the affiliation from Higher Secondary Education Board of Nepal. In higher secondary section (+2), there are many subjects in two years program of commerce, education, hotel management, travel and tourism and humanities faculties. The college has got its affiliation from Tribhuwan University. It has conducted MBS and four year diploma in education and management having different major subjects like Account, Nepali, English, Population, Health, Hotel Management, Travel and Tourism, etc .

Table 14. Academic programs of college

Level	Programs
+ 2	Class 11and 12
Bachelor	BBS and BEd. and BCA
Master	MBS

6. Section 6

6.1 Educational Pedagogy

Teaching learning process is the backbone of any educational institution. To make the teaching learning process effective, it needs different resources and support. The college conducts different workshops, seminars with the management of department to enhance the capacity of lectures. The college also provides different reference materials, training to lecturers. The college has also recently decided to provide on job facilities for further study like M.Phil. and P.H.D. Although the affiliated University, Tribhuvan University conducts the final examination and publishes results, the college has formed a separate examination committee to conduct the internal examination and prepare the results. So that the students can attend the final examination with experience of examination. The college conducts three internal examinations in an academic year and publishes results. These internal examinations motivate the students in study and they can achieve the best result.

6.2 Faculties

Head of Management faculty	Chhabindra Dawadi
Members	Raju Bhat
	Kiran Sigdel
	Yuvaraj Adhikari
	Shree Kanta Dhakal
Head of Education faculty	Arun Bilash Adhikari
Members	Bhanu Bhakta Aryal
	Milan Poudel
	Rudra Adhikari
	Gyanu Bhat
Head of Humanities faculty	Del Raj Aryal
Members	Yurung Pakhrin
	Lila Bhandari
	Madhav Kafle
	Saroj Gyawali

7. Section 7

7.1 Management Committee

The management committee is the highest organ of this college. The management committee is selected by the general convention of local people, guardians, and other stake holders. The tenure of a committee is of 3 years. the present management committee of this college is as follows.

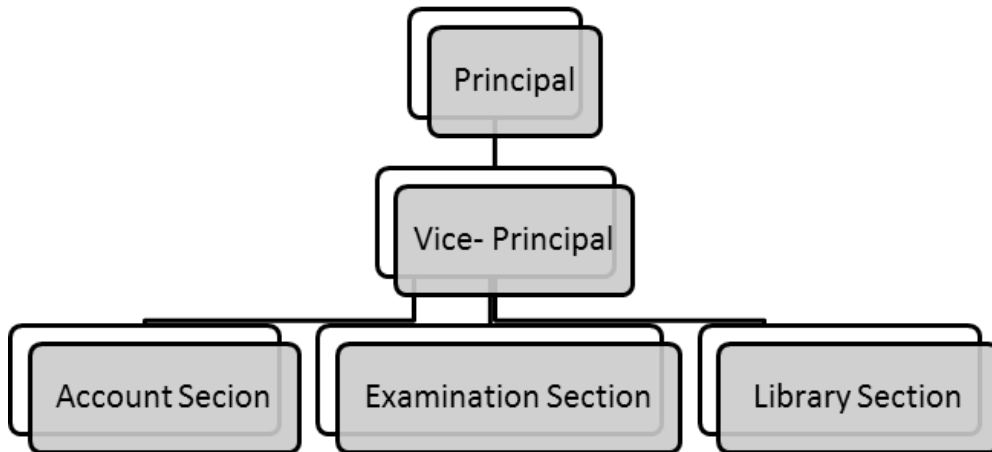
Management Committee

Chairperson	Bel Bahadur Gurung
Member	Chandra Dhoj Gurung
Member	Topman Singh Gurung
Member	
Member	Honorable Bishnu Maya Pariya
Member	Dr. Surya Kanta Ghimire
Member	Prakash Tamang (Ward Chairperson)
Member	Chauyen lai Shrestha
Member	Del Raj Aryal
Member	Purna Bahadur Gurung
Member	Sub. Hum Bahadur Chhetri
Member	Cpt. Hutman Gurung
Member	Bindu Poudel
Member	Mangal Dhoj Gurung
Member	Shiva Datta Sapkota
Member	Shiva Subedi
Member	Ganesh Gurung
Member	Indu Pandit
Member	Devi Thapa Magar
Member	TU Representative
Secretary	Principal: Basanta Kumar Poudel

7.2 Administration

To run the academic and other regular activities, there is the administration of the college. The head of the administration is the principal of college. Under the leadership of principal there is a provision of vice-principal. There are also account Section, Examination Section and Library Section of the college. The structure of college administration is as follows.

Administration of college



8. Section 8

Physical Progress

8.1 Infrastructures Development

One of the most important aspects of any educational institution is its infrastructure. Unless the building, library and other facilities are not sufficient, the whole program of this institution including teaching learning process is disturbed. So, it is clear that every educational institutional should have strong and sufficient infrastructure. Shaheed Smarak College, Bakhanpur, Sharadanagar was established as the branch of Balkumari College in 2051 B.S. Then in 2053 B.S. it took the affiliation from T.U. At the beginning the building for the classrooms was provided by Sharada High School, Sharada Nagar now which is replaced by new building constructed with the help of UGC grants and other. As the time passed, the need of classrooms was felt and a building with 2 floors (RCC roof) constructed in 2060 B.S., then another floor was added in the same building in 2065 B.S. by own sources of college as well as other doner. Meantime in 2069 BS another building of two floor was constructed with the help of UGC under SHEP scheme. Similarly, under the HERP third floor of existing building is constructed and fourth floor is completed and use it to Seminar Hall. The building, library and other infrastructures of this college are as follows.

Table 15. Furnitures

Particulars	Qty.
Sofa	6 sets
Desk/ Bench	700
Tables	49
Tables Steel	57
Tea Tables	09
Chairs	200
Wooden Racks	05
Steel racks	23
Cupboards	10
Meeting Table	03

8.2 Educational Aids

To make learning very effective it is not only necessary to utilize the factors and techniques that facilitate learning, but the teachers are also to create certain conditions in the classroom that may improve learning. These conditions are providing educational aids. Therefore, college has focused on the educational aids to use it in the classroom.

Table 16. Educational Equipment's and vehicle

Particulars	Qty.
Computers	37
Printers	04
Photocopy	02
Overhead Projectors	05
Fax	01
Bus	01
Fire Extinguisher	03

Table 17. Physical infrastructure of SSC

Particulars	Qty.
Number of buildings	03
Number of classrooms	32
Library Building	01
Laboratory	02
Basketball Court	01
Cycle stand	02
Toilets	05
Table tennis court	03
Volleyball court	01
Seminar Hall	01
Meeting Hall	02
Canteen	01

9. Section 9

Financial Progress

9.1 Source of Income

Regular Sources (Internal and External)

College has following internal and external income sources.

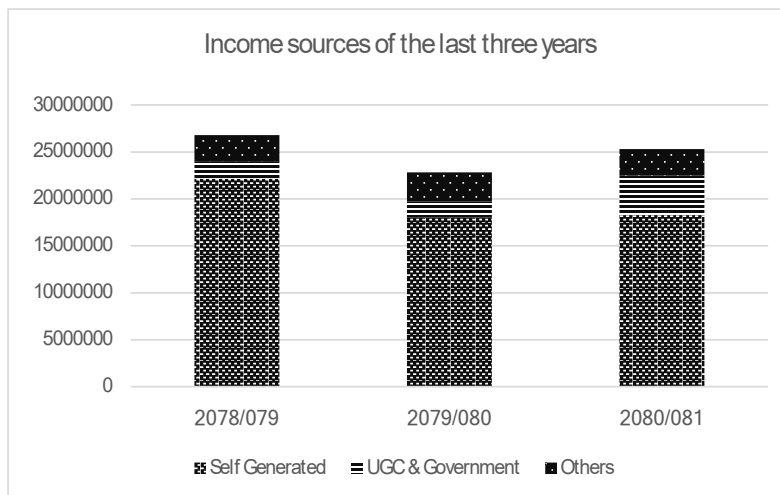
- Student's Admission and Tuition Fee
- Land
- Interest
- Constitution Assembly fund
- Other donors
- Grants Sought
- UGC Grants
- Municipality Grants
- DDC Grants
- Other Grants

Table 18. Income sources of the last three years

Year	Self Generated	UGC & Government	Others
2078/079	2,21,65,566.00	18,52,400.00	27,76,449.57
2079/080	1,80,18,374.00	17,29,000.00	30,78,711.34
2080/081	1,82,81,064.00	42,17,338.04	28,11,701.35

Table 18 presents the income of the college. Self-Generated income is the key sources of income.

Figure 15. Income sources of the last three years



9.2 Expenditures Trends.

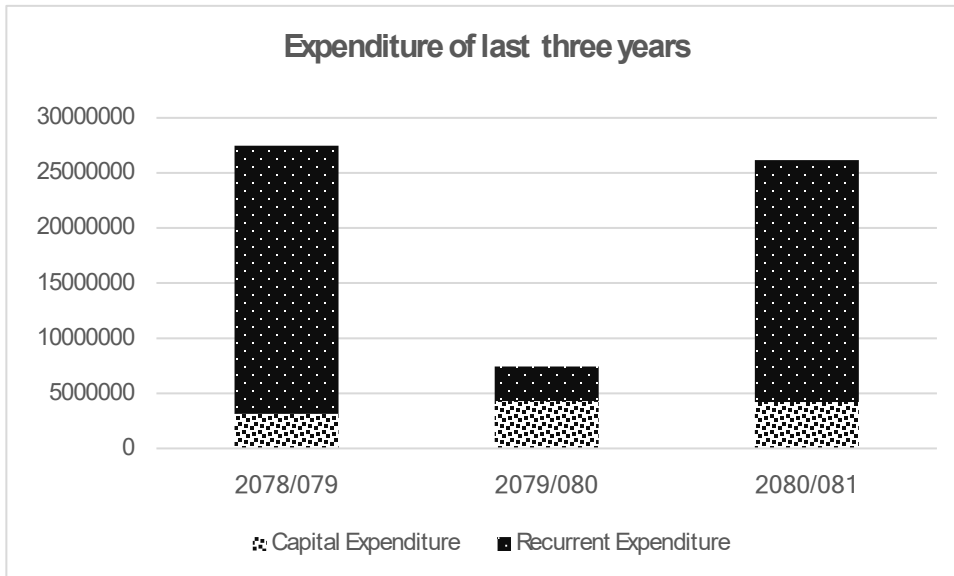
College has following Capital and recurrent Expenditure. Capital expenditure includes building, books, furniture, and education equipment whereas recurrent expenditure includes salary and others.

Table 19. Expenditure of the last three years

Year	Capital Expenditure	Recurrent Expenditure
2078/079	31,44,896.81	2,43,32,254.79
2079/080	42,91,536.40	31,44,896.81
2080/081	42,17,338.04	2,19,65,692.60

Table 19 presents the Expenditure of the college of the last 3 years. Compared to Capital Expenditure and Recurring expenditure, it shows that recurrent expenditure is steadily greater than capital expenditure.

Figure 16. Expenditure of last three years

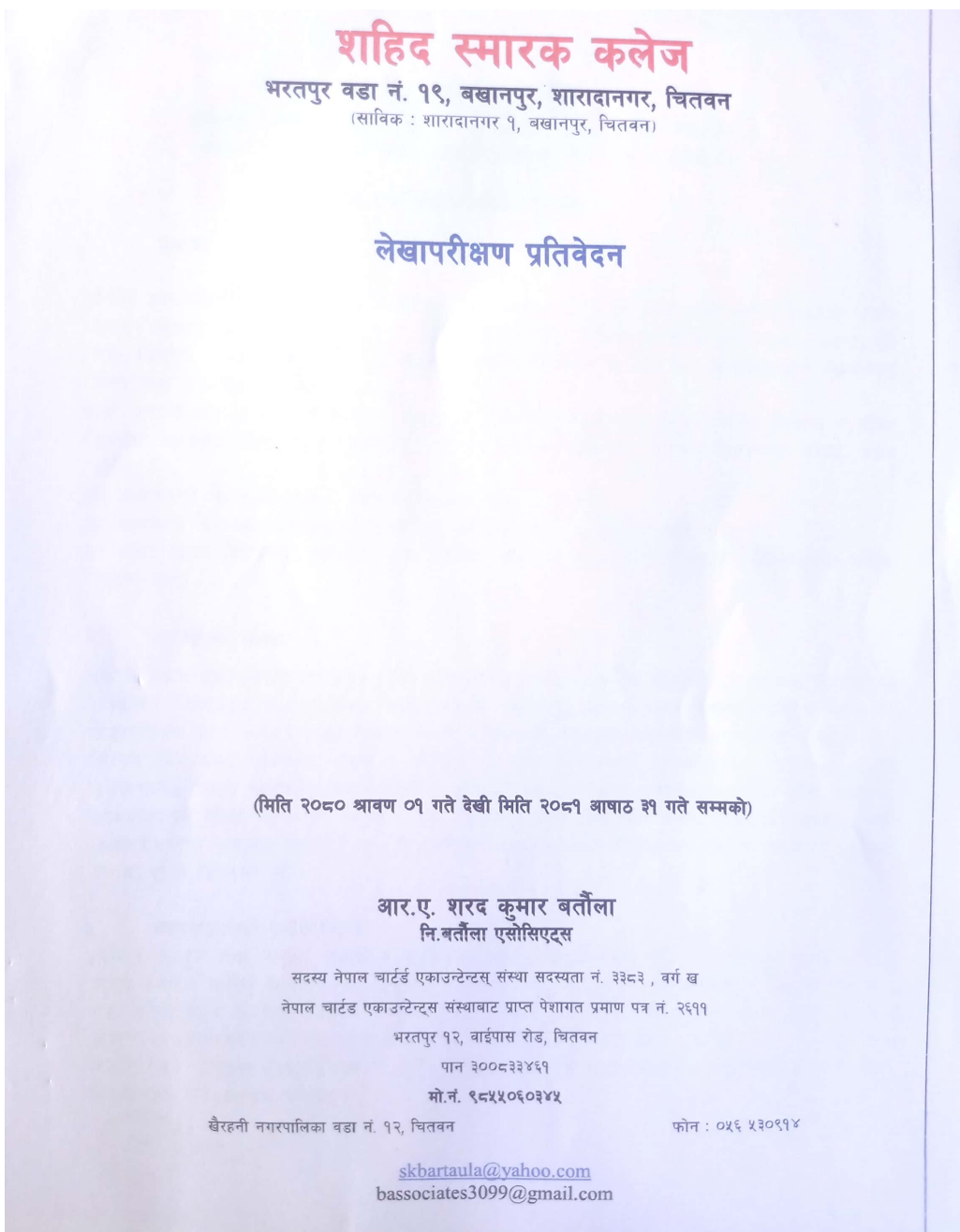


10. Section-10

Audit observation

10.1 Auditing

College is the following double entry system of book-keeping and auditing take place every year at the end of fiscal year and issues and steps are taken to mitigate the issues raised by Audit Observations. The Audit report of the last year is given below:



शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन ।
अध्यक्ष तथा संचालक सदस्य महानुभावज्यूहरु समक्ष प्रस्तुत प्रतिवेदन

स्वतन्त्र लेखापरीक्षण प्रतिवेदन

१. मन्तव्य

हामीले यस शहद स्मारक कलेज भरतपुर १९, बखानपुर, शारादानगर, चितवनको वित्तिय विवरण, जसले २०८१ आषाढ मसान्तसम्मको वासलात, सोही मितिमा समाप्त भएको आर्थिक वर्ष २०८०/२०८१ को आय विवरण, नगद प्रवाह विवरण, इक्वीटीमा भएको परिवर्तन तथा वित्तिय विवरणहरूसंग सम्बन्धित निति तथा टिप्पणीहरु समावेश गर्दछ ।

हाम्रो रायमा तथा हामीले पाएसम्मको सूचना स्पष्टीकरणको आधारमा संलग्न वित्तिय विवरण र सोमा उल्लेख गरिएका लेखा नीति एवम् टिप्पणीहरुका विभिन्न बुँदाहरुले वित्तिय विवरणमा गरेका असर बाहेक,

क) वासलातले कलेजको २०८० आषाढ मसान्तको आर्थिक अवस्था,

ख) आयव्यय विवरणले कलेजको उक्त मितिमा समाप्त वर्षको संचालन नतिजा तथा,

ग) नगद प्रवाह विवरणले कलेजको उक्त मितिमा समाप्त वर्षको नगद प्रवाहको उचित तथा यर्थात चित्रण गर्दछ ।

२. मन्तव्यका आधार

हामीले नेपाल लेखापरीक्षण मान एवम् सर्वमान्य सिद्धान्तहरुको आधारमा लेखापरीक्षण सम्पन्न गरिएको छ । वित्तिय विवरणहरु सारभूतरूपमा गलत आँकडा रहित छ भन्ने कुरामा विश्वस्त हुनको लागि ती लेखापरीक्षण मान अनुसार लेखापरीक्षण योजना तयार गरी तदनुसार लेखापरीक्षण सम्पन्न गरिएको छ । वित्तिय विवरणमा उल्लेखित रकम र खुलाईएका अन्य विवरणलाई पुष्ट्याई गर्न प्रमाणको छड्के परीक्षणलाई समेत लेखापरीक्षणमा समावेश गरिएको छ । संस्थाले अवलम्बन गरेको लेखा सिद्धान्त, व्यवस्थापनले गरेको महत्वपूर्ण अनुमान तथा वित्तिय विवरण प्रस्तुतीको समग्र स्थितिको मूल्यांकन पनि लेखापरीक्षणमा समावेश गरिएको छ । लेखापरीक्षण प्रकृयाले हाम्रो मन्तव्यलाई पर्याप्त आधार प्रदान गर्ने कुरामा हामी विश्वस्त छौं ।

३. व्यवस्थापनको उत्तरदायित्व

प्रचलित कानुन तथा नेपाल लेखामान बमोजिम वित्तिय विवरणको तयारी र यर्थात प्रस्तुतिकरण गर्नु शहद स्मारक कलेज भरतपुर १९, बखानपुर, शारादानगर, चितवनको व्यवस्थापनको उत्तरदायित्व हो । यस उत्तरदायित्व अर्न्तगत वित्तिय विवरण गलत आँकडा, जालसाजी वा त्रुटीको कारण रहित छ भनि तयारी र प्रस्तुतिकरण गर्ने कार्यसंग सम्बन्धित नियन्त्रण प्रणालीको तर्जुमा गर्ने, लागु गर्ने र अद्यावधिक बनाई राख्ने, उपयुक्त लेखानीतिहरुको छनौट गर्ने र लागु गर्ने तथा तत्कालिन अवस्थामा उपयुक्त लेखा अनुमानहरु गर्ने कार्यहरु पर्दछन् ।



४. लेखापरीक्षकको उत्तरदायित्व

व्यवस्थापनले तयार गरेका ती वित्तिय विवरणहरु उपर लेखापरीक्षणको आधारमा आफ्नो मन्तव्य जारी गर्नु हाम्रो उत्तरदायित्व हो । व्यवस्थापनले तयार गरेका ती विवरणहरु गल्ती तथा ठगीको कारणबाट गलत हिसावले तयार पारिएको छ छैन भनि उचित आश्वासन प्राप्त गर्नु र त्यसको आधारमा रायसहितको मन्तव्य व्यक्त गर्नु हाम्रो उद्देश्य हो । उचित आश्वासन प्राप्त गर्नुले गल्ती तथा ठगीबाट हुने गलत हिसाव सधैँभ पत्ता लाग्छ भनेर एकिन गर्न सकिदैन । गल्ती ठगीबाट हुने त्यस्तो गलत हिसावलाई मात्रै उपयुक्त मानिन्छ, जसले सोहि हिसावको आधारमा गरिने निर्णयलाई प्रभाव पार्दछ ।

४. मुख्य लेखापरीक्षण व्यहोराहरु

अन्य कानुनि तथा नियमनकारी आवश्यकता माथिको प्रतिवेदन

क. लेखापरीक्षण सम्पन्न गर्न आवश्यक ठानेका सुचाना र स्पष्टीकरणहरु उपलब्ध भएका छन् तथा उपलब्ध भएका हर-हिसाब र विवरणहरु संतोषजनक छन् ।

ख. संलग्न वासलात आयव्यय विवरण र सन्तुलन परीक्षण तथा तत् सम्बन्धि अनुसुचिहरु लेखाको सिद्धान्त अनुरूप तोकेको ढाँचामा तयार भएको छ र उक्त विवरणहरु विद्यालयले राखेको लेखासँग दुरुस्त रहेको छन् ।

ग. हाम्रो विचारमा विद्यालयले आफ्नो हिसाब-किताब र लेखा कानुन तथा प्रचलन अनुसार ठीकसँग राखेको देखिन्छ ।

घ. हाम्रो रायमा लेखापरीक्षणको सिलसिलामा उपब्ध गराइएका स्पष्टीकरण र सुचानाहरुको आधारमा एवम् यसैसाथ संलग्न टिप्पणीहरुका साथ अध्ययन गर्दा :

अ) आयव्यय विवरण र उक्त मितिमा तयार गरेका विवरणले उक्त मितिमा समाप्त वर्षको विद्यालयको समुचीत तथा यर्थाथ चित्रण गर्दछ ।

आ) प्रचलित श्रम ऐन २०७४ सम्बन्धित प्रावधान तथा सम्पति शुद्धिकरण निवारण सम्बन्धि कलेजलाई जारी गरिएको निर्देशन २०७४ का प्रावधानहरु पूर्ण रुपमा लागु भएका छैनन् ।

अन्त्यमा लेखा परीक्षण अवधिमा सहयोग गर्नुहुने कलेजका अध्यक्ष, कलेज प्रमुख, संचालक सदस्यज्यूहरु तथा लेखापालज्यूलाई धन्यवाद ज्ञापन गर्दै आगामी दिनमा कलेजको उत्तरोत्तर प्रगतिको हार्दिक कामना गर्दछौं ।

बोधार्थ :

- १) श्री त्रिभुवन विश्वविद्यालय, किर्तिपुर, काठमाण्डौ ।
- २) श्री भरतपुर म.न.पा.को कार्यालय चितवन ।
- ३) नेपाल चार्टर्ड एकाउन्टन्टेस कलेज बबरमहल काठमाण्डौ ।
- ४) आन्तरिक राजश्व कार्यालय भरतपुर, चितवन ।



(आर.ए.शरदकुमार बत्तीला)

नि. बत्तीला एसोसिएट्स

मिति : २०८१।०६।१८

स्थान : भरतपुर १२, बाईपास रोड, चितवन ।

शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन

लेखा निति तथा लेखा सम्बन्धि टिप्पणीहरु

बनुसूचि-१९

मिति २०८१ साल आषाढ मसान्तको

कलेजले अपनाएका प्रमुख लेखा नितिहरु तथा लेखा सम्बन्धि टिप्पणीहरु निम्नानुसार छन् ।

१) कलेजको सामान्य जानाकारी

क) यस कलेज भरतपुर महानगरपालिका वडा नं. १९, चितवनमा मिति २०५४ भाद्र १५ गतेबाट त्रि.वि.ऐन बमोजिम त्रिभुवन विश्वविद्यालयमा दर्ता भई शहलद स्मारक कलेजको स्थापना भएको एक सिमित दायित्व भएको सामुदायिक कलेज हो । साथै आन्तरिक राजश्व कार्यालयबाट टि डि एस कट्टीमात्र गर्ने गरि स्था.ले.नं. लिई करको दायरामा आएको देखिन्छ ।

२) वित्तीय विवरण प्रस्तुतीकरणको आधार

क) वित्तीय विवरण सामान्यतया लेखाका सर्वमान्य सिद्धान्तहरु, विद्यमानलेखा नितिहरु, नेपाल लेखामान त्रि.वि.ऐन एवं जारी निर्देशनको आधारमा तयार पारिएको छ ।

ख) वित्तीय विवरणहरु अन्यथा उल्लेख गरेको बाहेक ऐतिहासिक लागतको अवधारणा अनुरूप तयार गरिएको छ । ति विवरणहरु अन्यथा उल्लेख गरिएको बाहेक वित्तीय कारोबारहरुको प्रोदभावी आधारमा (Accrual Basis) लेखांकन गरी सोही अनुरूप तयार गरिएका छन् ।

ग) कलेजको वित्तीय विवरणहरु तयार पार्दा आधार मानिएका लेखा नीतिहरु तल उल्लेख गरिएका छन् । अन्यथा लेखिएकोमा बाहेक यी नीतिहरुको पालना निरन्तर रूपमा गरिएको छ ।

३) स्थिर सम्पत्ति तथा हासकट्टी :

क) स्थिर सम्पत्तिको ऐतिहासिक लागत अवधारणा अनुरूप लेखाङ्कन गरि देखाइएको छ ।

ख) कलेज कलेजको स्थिर सम्पत्तिहरुमा आयकर ऐन २०५८ बमोजिम घट्टदो दरमा वार्षिक रूपमा हासकट्टी खर्च सो को हासकट्टी व्यवस्था गरी हिसाब मिलान गरिएको छ ।

सम्पत्तिको वर्ग	हासकट्टी दर
जग्गा जमिन	-
भवन तथा कम्पाउण्ड	५
कार्यालय साधन/उपकरण, फर्निचर सामग्री	२५
सवारी साधन	२०
सफ्टवेयर	२५
मेशिन तथा उपकरण	१५



४) खर्च लेखांकन निति

- क) तलब तथा प्रशासनिक खर्चलाई प्रोदभावी आधारमा लेखांकन गरिएको छ ।
ख) अन्य खर्चलाई प्रोदभावी आधारमा लेखांकन गरिएको छ ।

५) विद्यार्थी शुल्क तथा अन्य आम्दानी :

कलेजले शिक्षण शुल्क वापत प्राप्त रकमहरु र प्राप्त भएको आधारमा सम्बन्धित आर्थिक वर्षको हिसाबमा आम्दानी जनाउने गरिएको छ ।

६) कर्मचारी सापटी :

कलेजमा कार्यरत कर्मचारीहरुलाई सञ्चालक समितिको निर्णय र कर्मचारी प्रशासन नियमावली बमोजिम उपलब्ध गराइएको कर्मचारी सापटी रकमलाई पेशकी हिसाबमा देखाइएको छ ।

७) पूँजीकृत नगरिने सम्पत्ति:

प्रति इकाई रु १,०००/०० सम्म लागत पर्ने सम्पत्तिहरुलाई खरिद गर्दाको समयमानै खर्चको रुपमा गर्ने पद्धति अवलम्बन गरिएको छ ।

८) कर्मचारी अवकाश सुविधा :

कलेजको स्थायी कर्मचारीहरुको लागि कर्मचारी संचयकोष तथा कर्मचारी उपदान कोष वापत वार्षिक रुपमा छुट्याइएको रकम मध्ये कर्मचारी संचयकोषको रकम कर्मचारी संचयकोष वचत खातामा कर्मचारीकै नाममा जम्मा गर्ने गरेको र कर्मचारी प्रशासन नियमावलीमा भएको व्यवस्था बमोजिम उपदान कोष वापतको रकम कलेजमै उपदान कोष खडा गरी खुद हुन आउने रकम अनुमान गरी वार्षिक रुपमा जम्मा गर्ने गरिएको छैन ।

९) कर्मचारी औषधि उपचार खर्च:

कर्मचारी प्रशासन नियमावली बमोजिम कलेजमा १ वर्ष भन्दा बढी अवीध काम गरेको कर्मचारीलाई वर्षको १५ दिनको खाइपाई आएको तलब बराबरको रकम हरेक वर्षको आषाढमा औषधि उपचार कोष खडा गरि उक्त कोषमा रकम जम्मा गर्ने गरिएको छ ।

१०) कर्मचारी संचित विदा :

कलेजमा कार्यरत कर्मचारीहरुको मानव संसाधन नीति बमोजिम पाकेको विदामा उपयोग गरी संचित रहेको विदाको आर्थिक वर्षको अन्तमा वास्तविक दायित्वको गणना गरी हुन आउने रकम दायित्व हिसाब अन्तर्गत व्यवस्था गरिएको छैन । साथै उक्त संचित विदाको रकम सोही आर्थिक वर्षमा वितरण गरिएको देखिन्छ ।

११) मसलन्द मौज्दात :

मौज्दातमा रहने गरी छपाई/ खरिद गरिएका मसलद सामाग्रीहरु र स्टेशनरी सामानहरुको मौज्दातलाई लागत मुल्यको आधारमा मसलन्द मौज्दात हिसाबमा लेखांकन गर्ने र उपयोग गरेको समयमा खर्च जनाउने गरिएको छैन ।



१२) बायकर :

यस कलेजले आयकर ऐन २०५८ बमोजिम कर गणना गरि आयकरको व्यवस्था गरिएको छैन । साथै भुक्तानी गर्दा कट्टा गरेको श्रोतमा कर कट्टा रकम आयकर ऐन बमोजिम त्रको महिनाको २५ गते भित्र सम्बन्धित कर शीर्षकमा दाखिला गर्ने गरिएको छैन ।

लेखा सम्बन्धी टिप्पणीहरू

१३) साधारण सभाको सूचना सम्बन्धमा :

क) कलेजले कलेज मूल्य, मान्यता र सिद्धान्तको साथै कलेज ऐन, नियम, नीति र परिपत्रहरूको पूर्ण रुपमा पालना गरेको छ ।

ख) कलेजले सदस्यहरूलाई कलेजको गतिविधिहरूको बारेमा जानकारी गराउने गरेको छ जस्तै : सूचना पाटी, चिठीपत्र, बैठक आदि ।

ग) कलेजको आर्थिक गतिविधिको बारेमा सहज रुपमा सदस्यहरूलाई समय समयमा जानकारी गराउने र संचालक समितिले गरेका निर्णयहरू बाषिक साधारण सभामा विस्तृत रुपमा छलफल हुने गरेको छ ।

घ) संथाले साधारण सभाको मिति , स्थान, समय र छलफलका विषय सहित उल्लेख गरि सूचना दिईने गरिएको र यसरी गरिएको सूचनाका आधारमा साधारण सभामा उल्लेख सदस्यको उपस्थिती भएकाले सूचना प्रणाली भरपर्दो देखिएको छ ।

१४) लेखा परीक्षकको स्वीकृति सम्बन्धमा :

क) यस कलेजको लेखापरीक्षणको लागि अधिल्लो साधारण सभाबाट सञ्चालक समितिलाई लेखापरीक्षक नियुक्त गर्न अख्तियारी प्रदान गरेको र सोही बमोजिम सञ्चालक समितिको बैठकबाट निर्णय अनुसार स्विकृति प्राप्त भएको छ ।

१५) खाता सम्बन्धमा :

क) त्रि.वि. ऐन २०७५, कलेज नियमावली र कलेजको विनियमले तोके बमोजिमका सम्पूर्ण खाताहरू अद्यावधिक गरी राखिएको छ ।

ख) कलेजले सम्पूर्ण लेखाअभिलेख र कारोबारसंग सम्बन्धित सान्दर्भिक आर्थिक विवरणहरू कम्प्युटर सफ्टवेयर प्रणालीमा राखि सम्पत्ती, दायित्व, आम्दानी, खर्च, वचत तथा लगानीहरूका सहायक खातालाई कम्प्युटर सफ्टवेयरबाट निकालि प्रमाणित गरि राखिएको छ ।

बोधार्थ

- १) श्री त्रिभुवन विश्वविद्यालय, किर्तिपुर, काठमाण्डौ ।
- २) श्री भरतपुर म.न.पा.को कार्यालय चितवन ।
- ३) नेपाल चार्टर्ड एकाउन्टेन्ट्स कलेज बबरमहल काठमाण्डौ ।
- ४) आन्तरिक राजश्व कार्यालय भरतपुर, चितवन ।



(आर.ए.शरदकुमार बतौला)

नि. बतौला एसोसिएट्स

मिति : २०८१।०६।१८

स्थान : भरतपुर १२, बाईपास रोड, चितवन ।

शहलद स्मारक कलेज

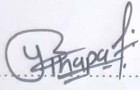
भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तको

वासलात

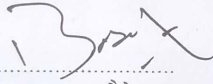
क्र. सं.	पूँजी तथा दायित्व	अनुसूची	यस वर्षको	गत वर्षको
१	वचत कोष हिसाव विवरण	६	१७,३३६,५५२.८९	१८,६३७,८२२.६९
२	अनुदान हिसाव विवरण	५	११,०३६,३३८.९६	११,९३२,१३८.६३
३	भुक्तानी दिनुपर्ने हिसाव विवरण	४	८,७०६,७१९.५६	६,८१५,४००.१२
४	धनधान्याञ्चल हिसाव विवरण	१८	१२,८९६,२०३.४२	१२,८९६,२०३.४२
जम्मा पूँजी तथा दायित्व			५०,६२५,८१४.८३	५०,२८१,५६४.८६
क्र. सं.	सम्पती		यस वर्षको	गत वर्षको
१	नगद तथा बैंक मौज्दात	१	१,८२६,९९८.४६	१,८८३,४६१.५७
२	पेशकी, सापटी तथा धरौटी हिसाव विवरण	१६	-	६२०,०००.००
३	सम्पती हिसाव विवरण	१७	४८,७९८,८१६.३७	४७,७७८,१०३.२९
जम्मा सम्पती			५०,६२५,८१४.८३	५०,२८१,५६४.८६

प्रमुख लेखा नीति तथा टिप्पणीहरु अनुसूचि १९

आजको मितिको संलग्न प्रतिवेदनको आधारमा



(युवराज थापा)
लेखापाल



(बसन्तकुमार पौडेल)
कलेज प्रमुख



(बेलबहादुर गुरुङ्ग)
अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हाम्रो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहलद स्मारक कलेज

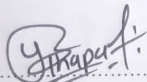
भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

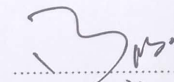
आय ब्यय विवरण

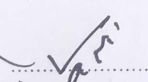
क्र. सं.	आय विवरण	अनुसूचि	यस वर्षको	गत वर्षको
१	संचालन (शुल्क) आम्दानी हिसाव विवरण	२	१८,२८१,०६४.००	१८,०१८,३७४.००
२	अन्य आम्दानी हिसाव विवरण	३	२,८११,७०१.३५	३,०७८,७११.३४
क	जम्मा		२१,०९२,७६५.३५	२१,०९७,०८५.३४
क्र. सं.	ब्यय विवरण	अनुसूचि	यस वर्षको	गत वर्षको
१	तलव तथा भत्ता खर्च हिसाव विवरण	७	१६,५८९,४९८.००	१६,३६६,२२०.००
२	प्रशासनिक खर्च हिसाव विवरण	८	२,४५६,७९८.८५	३,१४१,००९.८०
३	परीक्षा खर्च हिसाव विवरण	९	१,३९२,८०५.००	१,२३५,६७५.००
४	अतिरिक्त कृयाकलाप संचालन खर्च हिसाव विवरण	१०	१५५,२७०.००	३२३,५१०.००
५	आर्थिक सहयोग हिसाव विवरण	११	१,१०५,३२१.००	१,४३०,५३१.००
६	शैक्षिक सामग्री खरिद हिसाव विवरण	१२	६,०००.००	१४,१००.००
७	विज्ञापन खर्च हिसाव विवरण	१४	५६,३१३.००	१३९,९२५.००
८	अन्य खर्च हिसाव विवरण	१५	२०३,६८६.७५	२१,५००.००
९	ढासकट्टी	१७	४२८,३४२.५५	३,७५७,२६८.५८
ख	जम्मा ब्यय		२२,३९४,०३३.१५	२६,४२९,७३९.३८
ग	यस वर्षको बचत तथा नाफा (क-ख=ग)		(१,३०१,२६९.८०)	(५,३३२,६५४.०४)

प्रमुख लेखा नीति तथा टिप्पणीहरू अनुसूचि १९

आजको मितिको संलग्न प्रतिवेदनको आधारमा


(युवराज थापा)
लेखापाल


(बसन्तकुमार पौडेल)
कलेज प्रमुख


(बेलबहादुर गुरुङ्ग)
अध्यक्ष


(शरदकुमार बर्तौला)
लेखापरीक्षक

हास्रो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन

आ.व. २०८०/२०८१ को मिति २०८१ बाषाढ मसान्तसम्मको

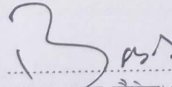
सन्तुलन परीक्षण

डेबिट विवरण	अनुसूचि	रकम रु.
बैंक तथा नगद हिसाव विवरण	१	१,८२६,९९८.४६
तलव तथा भत्ता खर्च हिसाव विवरण	७	१६,५८९,४९८.००
प्रशासनिक खर्च हिसाव विवरण	८	२,४५६,७९८.८५
परीक्षा खर्च हिसाव विवरण	९	१,३९२,८०५.००
अतिरिक्त कृत्याकलाप संचालन खर्च हिसाव विवरण	१०	१५५,२७०.००
आर्थिक सहयोग हिसाव विवरण	११	१,१०५,३२१.००
शैक्षिक सामग्री खरिद हिसाव विवरण	१२	६,०००.००
विज्ञापन खर्च हिसाव विवरण	१४	५६,३१३.००
अन्य खर्च हिसाव विवरण	१५	२०३,६८६.७५
पेशकी, सापटी तथा धरौटी हिसाव विवरण	१६	-
हासकट्टी	१७	४२८,३४२.५५
सम्पत्ती हिसाव विवरण	१७	४८,७९८,८१६.३७
जम्मा		७३,०१९,८४९.९८

क्रेडिट विवरण	अनुसूचि	रकम रु.
संचालन (शुल्क) आम्दानी हिसाव विवरण	२	१८,२८१,०६४.००
अन्य आम्दानी हिसाव विवरण	३	२,८११,७०१.३५
भुक्तानी दिनुपर्ने हिसाव विवरण	४	८,७०६,७१९.५६
अनुदान हिसाव विवरण	५	११,०३६,३३८.९६
वचत कोष हिसाव विवरण	६	१८,६३७,८२२.६९
घनघान्याञ्चल हिसाव विवरण	१८	१२,८९६,२०३.४२
ऋण हिसाव विवरण	१९	६५०,०००.००
जम्मा		७३,०१९,८४९.९८



(युवराज थापा)
लेखापाल



(बसन्तकुमार पौडेल)
कलेज प्रमुख



(बेलवहादुर गुरुङ्ग)
अध्यक्ष



(शारदकुमार बर्तोला)
लेखापरीक्षक

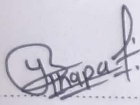
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मिति २०८१/०५/१८

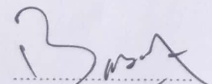
शहद स्मारक कलेज

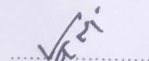
भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

नगद प्रवाह विवरण

क्र.स.	विवरण	यस वर्षको रकम	गत वर्षको रकम
क. संचालन क्रियाकलापहरूबाट नगद प्रवाह			
१	आयकरपछिको खुद बचत/मुनाफा समायोजन : हास खर्च	(१,३०१,२६९.८०)	(५,३३२,६५४.०४)
		४२८,३४२.५५	३,७५७,२६८.५८
	चालू पूँजी परिवर्तन अघिको सञ्चालन नगद प्रवाह	(८७२,९२७.२५)	(१,५७५,३८५.४६)
२	चालू पूँजी परिवर्तन समायोजन		
२.१	अन्तिम मौज्जात (वृद्धि)/कमि	-	-
२.२	भुक्तानी दिनुपर्ने दायित्वमा वृद्धि/(कमि)	१,८९१,३१९.४४	३,०३३,७७६.१२
२.३	पेशकी, सापटी, धरौटी तथा पाउनुपर्ने हिसावमा (वृद्धि)/कमि	६२०,०००.००	१००,०००.००
	खुद संचालन क्रियाकलापहरूबाट नगद प्रवाह (क)	१,६३८,३९२.१९	१,५५८,३९०.६६
ख. लगानी सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह			
१	स्थिर सम्पत्ती थप (वृद्धि)/कमि	(४,७७०,५९५.२९)	(४,१४३,९७०.४०)
२	ऋण लगानीमा (वृद्धि)/कमि	-	-
३	शेयर लगानी (वृद्धि)/कमि	-	-
	खुद लगानी सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह (ख)	(४,७७०,५९५.२९)	(४,१४३,९७०.४०)
ग. वित्त सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह			
१	शेयर पूँजिमा वृद्धि/(कमि)	-	-
२	अनुदान हिसावमा वृद्धि/(कमि)	(८९५,७९९.६७)	७५०,०००.००
३	ऋण हिसावमा वृद्धि/(कमि)	६५०,०००.००	-
४	अनुदान कोषमा अन्य थपघट हिसाव वृद्धि/(कमि)	३,३२१,५३९.६७	-
	खुद वित्त सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह (ग)	३,०७५,७४०.००	७५०,०००.००
घ. खुद नगद प्रवाहमा आएको परिवर्तन (क + ख + ग)			
		(५६,४६३.१०)	(१,८३५,५७९.७४)
	गतवर्षको नगद तथा बैक मौज्जात	१,८८३,४६१.५७	३,७१९,०४१.३१
	यसवर्षको नगद तथा बैक मौज्जात	१,८२६,९९८.४७	१,८८३,४६१.५७


(युवराज थापा)
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(शरदकुमार बर्तौला)
लेखापरीक्षक
हाथो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०५/१६

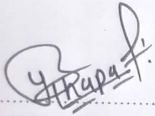
शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

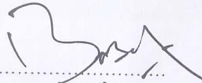
अनुसूचि - १

बैंक तथा नगद हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
ग्लोबल आई.एम.ई. बैंक ब.हि.न. ०४३००२०१९३१८९०१	३९,३५०.५२	३६,८४३.१८
नेपाल बैंक लि. हि.न. २४११११८०७५	७,७०५.५०	७,७०५.५०
नेपाल बैंक लि. हि.न. ०२४०१०००५३९७८३१	२०,७२८.७५	२०,७२८.७५
नेपाल बैंक लि. हि.न. २४११११५७८	७,४९८.८६	७,४९८.८६
नेपाल बैंक लि. हि.न. ०८५००१०११	७,७०४.८४	१,३०२.२८
नेपाल बैंक लि. मुद्रति खाता	१,०००,०००.००	१,०००,०००.००
प्रभु बैंक	११,६१२.००	११,६१२.००
राष्ट्रिय बाणिज्य बैंक लि.	२५,३९१.००	७९५,०५१.००
नेपाल बैंक लि. अक्षय कोष खाता	६५०,०००.००	-
नगद मौज्जात	५७,००६.९९	२,७२०.००
जम्मा	१,८२६,९९८.४६	१,८८३,४६१.५७



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अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हागो आजको मितिमा सलमन प्रतिवेदन अनुसार
मिति २०८१।०६।१८

शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - २


संचालन (शुल्क) आम्दानी हिसाव विवरण

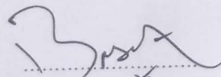
विवरण	यस वर्षको	गत वर्षको
भर्ना शुल्क	४,६३६,१३१.००	४,३६३,६४९.००
शिक्षण शुल्क	१२,१२९,९००.००	११,८०६,९७५.००
भर्ना आवेदन फाराम शुल्क	११६,७५०.००	१६१,५००.००
त्रि. वि. तथा उच्च मा. वि. दर्ता शुल्क	६१४,२००.००	१७९,०००.००
परीक्षा फाराम शुल्क	२७०,१००.००	१,०४३,३५०.००
चारित्रीक प्रमाण पत्र शुल्क	२१२,२००.००	२४९,७००.००
आन्तरिक परिक्षा शुल्क	४१,९००.००	-
अभ्यास शिक्षण शुल्क	११६,६५०.००	६६,०००.००
जरिवाना शुल्क	१३,७३३.००	-
परिचय पत्र शुल्क	३५,५००.००	५८,०००.००
रेडकस शुल्क	४२,६००.००	५७,७००.००
टाई, टि सट तथा अन्य बिक्रीबाट आम्दानी	५१,४००.००	३२,५००.००
जम्मा	१८,२८१,०६४.००	१८,०१८,३७४.००


अनुसूचि - ३

वन्य आम्दानी हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
विश्व विद्यालयबाट प्राप्त नियमित अनुदान	१,५०४,८००.००	१,७२९,०००.००
ब्याज आम्दानी	३६,९०६.६१	८६,१४९.२६
बस भाडा आम्दानी	१,०७४,५००.००	१,०४६,५००.००
पाकिस्तान दुतावासबाट छात्रवृत्ति	-	५०,०००.००
सिफारिस शुल्क	४७,५००.००	४५,४२०.००
अन्य आम्दानी	१४७,९९४.७४	१२१,६४२.०८
जम्मा	२,८११,७०१.३५	३,०७८,७११.३४


(युवराज थापा)
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अध्यक्ष


(शरदकुमार बत्तौला)
लेखापरीक्षक
हागो आजको मितिमा सलान प्रतिवेदन अनुसार
मिति २०८१/०९/१८

शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - ४

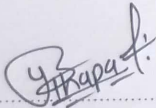
भुक्तानी दिनुपर्ने हिसाब विवरण

विवरण	यस वर्षको	गत वर्षको
प्रशासनिक तलब खर्च हिसाव	५,४३,१०२.००	७२०,१२०.००
शिक्षण तलब खर्च हिसाव	७,७४७,३४०.००	५,८४९,६४०.००
आन्तरिक राजश्व कार्यालय	१,५३,१८९.००	१३२,८२५.००
सजल टेक्टर	१,४५,८१६.३३	७७,८१५.१२
ए एस आई टी सोलुसन	२,०००.००	५,०००.००
राज पेट्रोलियाण्ड प्रा. ली.	७०,६८६.००	-
यूनिक ईन्जिनियरिङ.	९,९११.२३	-
कामना पुस्तक पसल	४,६७५.००	-
ले.प. शुल्क	३०,०००.००	३०,०००.००
जम्मा	८,७०६,७१९.६६	६,८१५,४००.१२

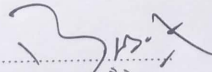
अनुसूचि - ५

अनुदान हिसाब विवरण

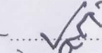
विवरण	यस वर्षको	गत वर्षको
प्रदेश सरकारबाट प्राप्त	२,४९९,०००.००	२,४९९,०००.००
भरतपुर महानगरपालिकाको कार्यालय	२,५५९,३६५.००	७७६,६२५.००
विश्व विद्यालय अनुदान आयोग	९,२९९,५१३.६३	८,६५६,५१३.६३
न्यून हासकृष्टी योग्य सम्पत्ती	(३,३२१,५३९.६७)	-
जम्मा	११,०३६,३३८.९६	११,९३२,१३८.६३



(युवराज थापा)
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(शारदकुमार बत्तौला)
लेखापरीक्षक

हागो श्रावको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - ६


वचत कोष हिसाव विवरण

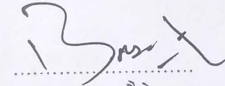
विवरण	यस वर्षको	गत वर्षको
गत वर्षको	१८,६३७,८२२.६९	२३,९७०,४७६.७३
यस वर्षको वचत	(१,३०१,२६९.८०)	(५,३३२,६५४.०४)
जम्मा	१७,३३६,५५२.८९	१८,६३७,८२२.६९

तलव तथा भत्ता खर्च हिसाव विवरण

अनुसूचि - ७

विवरण	यस वर्षको	गत वर्षको
तलव प्रशासन खर्च	२,१८६,७०५.००	१,६२१,८९४.००
तलव शिक्षण खर्च	१४,३७७,७९३.००	१३,६९८,०८६.००
भत्ता खर्च	-	१,००२,२४०.००
दैनिक भ्रमण भत्ता	२५,०००.००	४४,०००.००
जम्मा	१६,५६९,४९८.००	१६,३६६,२२०.००


(युवराज थापा)
लेखापाल


(बसन्तकुमार पौडेल)
कलेज प्रमुख


(बेलबहादुर गुरुङ्ग)
अध्यक्ष


(शरदकुमार बर्तौला)
लेखापरीक्षक
हाम्रो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

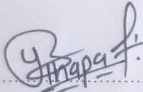
शाहिन स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

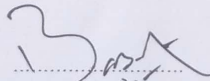
अनुसूचि - ८

प्रशासनिक खर्च हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
छपाई तथा मसलन्द खर्च	२९६,८००.००	२७३,३२०.००
टेलिफोन महशुल तथा नेट जडान खर्च	२९,९२८.००	१७,६२८.००
पत्रपत्रिका खर्च	३,८८०.००	-
अतिथि सत्कार खर्च	१०१,१२८.००	१२८,५१०.००
लेखापरीक्षण खर्च (यस वर्षको)	३०,०००.००	३०,०००.००
मर्मत संभार खर्च	४३,३२०.४०	११८,६४२.८८
कम्प्युटर सामान	२४,०००.००	-
विद्युत महशुल	७७,२३३.००	९१,५१९.००
खानेपानी महशुल	९७०.००	-
सरसफाई खर्च	२६,११०.००	३२,५१०.००
इन्धन खर्च	१,१२७,६६३.००	१,२१७,८४४.००
बस भाडा खर्च	७७,६००.००	९८,१००.००
सवारी साधन मर्मत संभार खर्च	१७३,६४९.४५	३३८,०३३.९२
बैंक कमिशन खर्च	८१५.००	७३०.००
शुल्क फिर्ता	३,३००.००	२,४००.००
ज्याला खर्च	१४,६००.००	५,०००.००
सम्बन्धन तथा नविकरण शुल्क खर्च	३१,०००.००	३९७,०१०.००
भ्रमण तथा यातायात खर्च	१९८,३४४.००	१४३,३३५.००
सफ्टवेयर खर्च	१००,११०.००	१००,११०.००
वस विमा शुल्क	५१,६५३.००	५१,६५२.००
सवारी कर	३९,०३०.००	४३,४००.००
कार्यालय तथा सभाहल सजावट खर्च	-	४२,८९५.००
विविध खर्च	५,६६५.००	८,३७०.००
जम्मा	२,४५६,७९८.८५	३,१४१,००९.८०



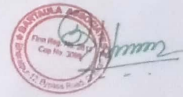
(युवराज थापा)
लेखापाल



(बसन्तकुमार पौडेल)
कलेज प्रमुख



(बेलहादुर गुरुङ्ग)
अध्यक्ष



(शारदकुमार बर्तौला)
लेखापरीक्षक

हागो आजको मितिमा सलन प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - ९

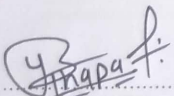
परीक्षा खर्च हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
फर्म तथा परीक्षा शुल्क	५५१,०९०.००	६५३,२९५.००
दर्ता शुल्क	१२७,९००.००	१४४,१००.००
HM प्रयोगात्मक सामग्री खरिद	-	७,६६०.००
प्रयोगात्मक परीक्षा	१७५,६६५.००	-
परीक्षा खर्च हिसाव विवरण	२७९,३५५.००	११५,७००.००
SSR खर्च	-	-
CMAT खर्च	१७,५५०.००	५५,५००.००
अभ्यास शिक्षण शुल्क	-	१४३,३००.००
त्रि. वि. सेवा शुल्क खर्च	१२४,९९५.००	७३,७००.००
टाई खरिद खर्च	-	४२,४२०.००
शैक्षिक भ्रमण खर्च	११६,२५०.००	-
जम्मा	१,३९२,८०५.००	१,२३५,६७५.००

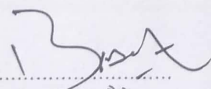
अनुसूचि - १०

अतिरिक्त कृयाकलाप संचालन खर्च हिसाव विवरण

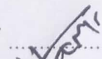
विवरण	यस वर्षको	गत वर्षको
वार्षिक उत्सव कार्यक्रम तथा समारोह खर्च	१२२,५२०.००	-
शैक्षिक भ्रमण खर्च	-	३०,०००.००
खेलकूद सप्ताह कार्यक्रम खर्च	३२,७५०.००	२९३,५१०.००
जम्मा	१५५,२७०.००	३२३,५१०.००



(युबराज थापा)
लेखापाल



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कलेज प्रमुख



(बेलदर गुरुङ्ग)
अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हागो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०५/१८

शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - ११

आर्थिक सहयोग हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
छात्रवृत्ति खर्च	१,१०३,३२१.००	१,४१८,५३१.००
आर्थिक सहयोग खर्च	२,०००.००	१२,०००.००
जम्मा	१,१०५,३२१.००	१,४३०,५३१.००

अनुसूचि - १२

शैक्षिक सामग्री खरिद हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
वेव साईट निर्माण खर्च	-	-
खेलकूद सामग्री खरिद खर्च	६,०००.००	१४,१००.००
जम्मा	६,०००.००	१४,१००.००

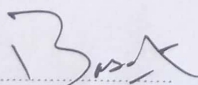
अनुसूचि - १३

अन्य सम्पत्ती खरिद हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
फर्निचर खर्च	-	७३७,८१०.१०
पुस्तक खरिद	-	८२,०८१.००
विजुली जडान खर्च	५२२,७३५.००	६८,१५५.००
प्रोजेक्टर मेशिन तथा अन्य सामान खरिद	-	८०,५००.००
भवन तथा तारपोल निर्माण खर्च	-	३,३२२,९९०.३०
जम्मा	५२२,७३५.००	४,२२१,५३६.४०



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(बसन्तकुमार पौडेल)
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(बेलबहादुर गुरुङ्ग)
अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हागो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
भा.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - १४

विज्ञापन खर्च हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
प्रचारप्रसार तथा सुपरिवेक्षण खर्च	५६,३१३.००	१३९,९२५.००
जम्मा	५६,३१३.००	१३९,९२५.००

अनुसूचि - १५

अन्य खर्च हिसाव विवरण

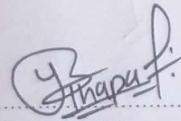
विवरण	यस वर्षको	गत वर्षको
ब्याज खर्च	४८,२०१.७५	-
अग्नि नियन्त्रण खर्च	१४,०००.००	-
खाजा खर्च	८४,६५५.००	-
रेडकस खर्च	२,९८०.००	-
तालिम , गोष्ठी तथा प्रशिक्षण खर्च	५३,८५०.००	-
पब्लिक क्याम्पस संघ खर्च	-	२१,५००.००
जम्मा	२०३,६८६.७५	२१,५००.००

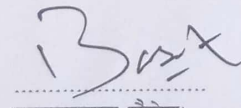
अनुसूचि - १६

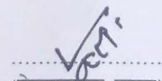
पेशकी, सापटी तथा धरौटी हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
मुञ्जमान ई. वर्कशप	-	३२०,०००.००
भवन निर्माण ठेकेदार प्रेमकुमार राई	-	३००,०००.००
जम्मा	-	६२०,०००.००

जम्मा	६५०,०००.००	-
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(युवराज थापा)
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(बेलबहादुर गुरुङ्ग)
अध्यक्ष


(शारदकुमार बर्तौला)
लेखापरीक्षक
हाथो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१।०६।१८

शाहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.ब. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

अनुसूचि - १८

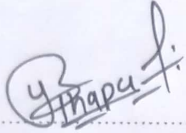
घनघान्याञ्चल तथा चन्दा हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
गत वर्षको रकम	१२,८९६,२०३.४२	१२,१३३,२५८.२१
यस वर्षको रकम	-	७६२,९४५.२१
जम्मा	१२,८९६,२०३.४२	१२,८९६,२०३.४२

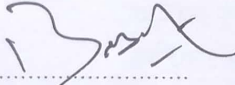
अनुसूचि - १९

ऋण हिसाव विवरण

विवरण	यस वर्षको	गत वर्षको
नेपाल बैंक लि.	६५०,०००.००	-
जम्मा	६५०,०००.००	-



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(बेलवहादुर गुरुङ्ग)
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(शरदकुमार बर्तौला)
लेखापरीक्षक

हाम्रो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१।०६।१८

शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
भा.व. २०८०/२०८१ को मिति २०८१ भाषाठ मसान्तसम्मको

अनुसूचि - २ क

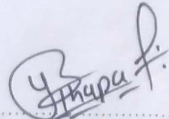
संचालन (शुल्क) आम्दानी हिसाब विवरण

विवरण	10+2	TU	यस वर्षको
भर्ना शुल्क	२,८८१,२००.००	१,७५४,९३१.००	४,६३६,१३१.००
शिक्षण शुल्क	७,४७९,१००.००	४,६५०,८००.००	१२,१२९,९००.००
पुस्तकालय शुल्क	-	-	-
भर्ना आवेदन फाराम शुल्क	७४,१५०.००	४२,६००.००	११६,७५०.००
त्रि. वि. तथा उच्च मा. वि. दर्ता शुल्क	८९,५००.००	५२४,७००.००	६१४,२००.००
परीक्षा फाराम शुल्क	२७०,१००.००	-	२७०,१००.००
चारित्रिक प्रमाण पत्र शुल्क	-	२१२,२००.००	२१२,२००.००
आन्तरिक परिक्षा शुल्क	-	४१,९००.००	४१,९००.००
अभ्यास शिक्षण शुल्क	-	११६,६५०.००	११६,६५०.००
जरिवाना शुल्क	-	१३,७३३.००	१३,७३३.००
परिचय पत्र शुल्क	३५,५००.००	-	३५,५००.००
रेडक्रस शुल्क	३४,९००.००	७,७००.००	४२,६००.००
टाई, टि सर्ट तथा अन्य विक्रीबाट आम्दानी	-	५१,४००.००	५१,४००.००
जम्मा	१०,८६४,४५०.००	७,४१६,६१४.००	१८,२८१,०६४.००

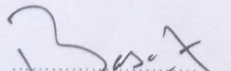
तलव तथा भत्ता खर्च हिसाब विवरण

अनुसूचि - ७ क

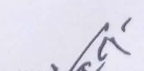
विवरण	10+2	TU	गत वर्षको
तलव प्रशासन खर्च	-	२,१८६,७०५.००	२,१८६,७०५.००
तलव शिक्षण खर्च	२,५११,९००.००	११,८६५,८९३.००	१४,३७७,७९३.००
जम्मा	२,५११,९००.००	१४,०५२,५९८.००	१६,५६४,४९८.००



(युवराज थापा)
लेखापाल



(बसन्तकुमार पौडेल)
कलेज प्रमुख



(बेलबहादुर गुरुङ्ग)
अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हाथो आजको मितिमा सलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

शहद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन
आ.व. २०८०/२०८१ को मिति २०८१ आषाढ मसान्तसम्मको

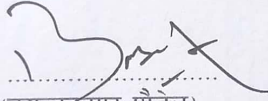
अनुसूचि - ९

परीक्षा खर्च हिसाव विवरण

विवरण	10+2	TU	गत वर्षको
फर्म तथा परीक्षा शुल्क	१९९,१००.००	३५१,९९०.००	५५१,०९०.००
दर्ता शुल्क	६२,४००.००	६५,५००.००	१२७,९००.००
प्रयोगात्मक परीक्षा	-	१७५,६६५.००	१७५,६६५.००
परीक्षा खर्च हिसाव विवरण	२७९,३५५.००	-	२७९,३५५.००
CMAT खर्च	-	१७,५५०.००	१७,५५०.००
त्रि. वि. सेवा शुल्क खर्च	-	१२४,९९५.००	१२४,९९५.००
शैक्षिक भ्रमण खर्च	-	११६,२५०.००	११६,२५०.००
जम्मा	५४०,८५५.००	८५१,९५०.००	१,३९२,८०५.००



(युवराज थापा)
लेखापाल



(बसन्तकुमार पौडेल)
कलेज प्रमुख



(बेलबहादुर गुरुङ्ग)
अध्यक्ष



(शरदकुमार बर्तौला)
लेखापरीक्षक

हाम्रो आजको मितिमा संलग्न प्रतिवेदन अनुसार
मिति २०८१/०६/१८

राष्ट्रिय स्मारक कलेज
 भारतीय महासमामिका वडा नं. १, बन्नापुर, शाहबानगर, पित्तन
 सम्मती सामान प्रियाव

आ.नं. २०८०/२०८१ को मिति २०८१ ज्ञानाड महासमती

विषय	दर	प्रस्तावित		कुल		कुल		कुल सम्मती WDV
		वडा नं. १	वडा नं. २	वडा नं. १	वडा नं. २	वडा नं. १	वडा नं. २	
सम्पत्ति क								
भवन तथा परिसर	5%	४०,२०९,८२४.२४	३,८८४,२३३.३३	४४,०९४,०५७.५७	२,०७०,७६३.४७	४६,१६४,८२१.०४	४०,२०९,८२४.२४	
अन्य भवन								
सम्पत्ति ब								
फर्निचर तथा फर्निचिंग	25%	१,९९१,४६४.८२	८३१,८०९.९६	२,८२३,२७४.७८	२,२३८,०३४.८१	५,०६१,३०९.५९	१,९९१,४६४.८२	
कम्प्युटर तथा फिटर	25%	१,२४६,४१३.०४	२,०००.००	१,२४८,४१३.०४	१,२४८,४१३.०४	२,४९६,८२६.०८	१,२४६,४१३.०४	
कार्यालय सामान	25%	१२,८३३.४४	-	१२,८३३.४४	१२,८३३.४४	२५,६६६.८८	१२,८३३.४४	
सम्पत्ति ग								
सवारी वाहन	20%	३,००४,६९१.७४	-	३,००४,६९१.७४	३,००४,६९१.७४	६,०१३,३८३.४८	३,००४,६९१.७४	
नक्साबंद गर्ने जग्गा								
सम्पत्ति घ								
मोपल उपकरण	15%	३८०,८२६.९६	-	३८०,८२६.९६	३८०,८२६.९६	७६१,६५३.९२	३८०,८२६.९६	
मोपल औजार	15%	३०४,६६७.९०	-	३०४,६६७.९०	३०४,६६७.९०	६०९,३३५.८०	३०४,६६७.९०	
पुस्तक	15%	४२३,२४१.०१	-	४२३,२४१.०१	४२३,२४१.०१	८४६,४८२.०२	४२३,२४१.०१	
सम्पत्ति ङ								
लोजिस्टिक्स सम्पत्ति								
सफ्टवेयर								
जम्मा		४९,७६८,१०३.३०	४,७७०,४६६.९६	५४,५३८,५७०.२६	१०,७६८,८८९.६७	६५,३०७,४५९.९३	४९,७६८,१०३.३०	


 अध्यक्ष प्रमुख
 अध्यक्ष


 सचिव



शहलद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन ।

लङ्गफर्म लेखापरीक्षण प्रतिवेदन

(आ.व. २०८०/०८१)

(कलेज संस्थाको लेखापरीक्षण निर्देशिकासंग सम्बन्धित)

हामीलाई उपलब्ध गराइएको जानकारी, हामीबाट लेखापरीक्षणको सिलसिलामा भएको छड्के जाँच (Random Sampling Test) एवम् संस्थाको व्यवस्थापनद्वारा प्रमाणित गरी उपलब्ध गराइएको विवरण अनुसार कलेज विभागद्वारा जारी गरिएको कलेज संस्थाको लेखापरीक्षण निर्देशिका २०७५ को दफा १४ र अनुसूची ३ वमोजिमको लङ्गफर्म लेखा परीक्षण प्रतिवेदन देहाय वमोजिम रहेको व्यहोरा संस्थाका सदस्य महानुभावहरू लगायत नियामक निकायलाई जानकारी गराउँदछौं ।

१. लेखापरीक्षण टोली

१.१ प्रमुख तथा सदस्यहरू

प्रमुख : आर.ए. शरद कुमार बर्तौला
सहायक : सविक सेढाई

१.२ स्वतन्त्रताको स्वघोषणा

- म बर्तौला एसोसियट्सको प्रोप्राइटर आर.ए. शरद कुमार बर्तौला श्री शहलद स्मारक कलेज भरतपुर १९, बखानपुर, शारादानगर, चितवनको लेखापरीक्षण गर्न आइक्यानद्वारा जारी पेशागत आचारसंहिता अन्य प्रचलित कानून वमोजिम स्वतन्त्र र योग्य रहेको तथा कलेज ऐन २०७४ को दफा ७७ को उपदफा १ मा रहेका कुनै अवस्था विद्यमान नभएको घोषणा गर्दछु ।
- म सविक सेढाई, लेखापरीक्षण सहायक, श्री शहलद स्मारक कलेज भरतपुर १९, बखानपुर, शारादानगर, चितवनसँग कुनै स्वार्थ नरहेको, सञ्चालक तथा व्यवस्थापकसँग कुनै नाता वा साभेदारी नरहेको र उक्त संस्थाको लेखापरीक्षण गर्न स्वतन्त्र र योग्य रहेको घोषणा गर्दछु ।

२. लेखापरीक्षण पहुँच

२.१. पालना गरिएका मानकहरू

- लेखापरीक्षणका सर्वमान्य पेशागत मानक तथा समय-समयमा प्रचलित कानून वमोजिम नेपाल चार्टर्ड एकाउन्टेन्ट्स संस्थाद्वारा जारी गरिएका नेपाल लेखापरीक्षण मानहरू तथा पेशागत आचारसंहिता,
- विद्यमान कलेज ऐन, नियमावली तथा ती ऐननियमावली वमोजिम कलेज विभागबाट जारी गरिएका लेखापरीक्षणसम्बन्धी निर्देशिका २०७५ तथा समय-समयका परिपत्रहरू,
- नेपाल सरकारद्वारा जारी गरिएको सम्पत्ति शुद्धिकरण निवारणसम्बन्धी स्थालाई जारी गरिएको निर्देशन,



- कर सम्बन्धी विद्यमान ऐन र आयकर ऐनमा पृथक व्यवस्था भएकोमा आयकर ऐन २०५८ (संशोधनसहित) तथा आयकर नियमावली (संशोधनसहित) का व्यवस्था पालना गरिएको,

२.२ लेखापरीक्षकीय जोखिमको लेखाजोखा तथा अपनाइएका अल्पीकरणका उपाय

- लेखापरीक्षणका जोखिमहरु जस्तै अन्तरनिहित जोखिम (Inherent Risks), नियन्त्रण जोखिम (Control Risks) र औल्याउन नसकिने जोखिम (Detection Risks) का कारण प्राप्त वित्तीय विवरणहरुले वित्तीय अवस्थाको शत प्रतिशत यथार्थ चित्रण गर्दछन् भन्न गाह्रो हुने भए पनि वित्तीय विवरणले True and Fair View प्रस्तुत गर्दछ भन्ने सन्दर्भमा उचित आश्वसता (Reasonal Assurance) प्राप्त गर्नका लागि लेखापरीक्षकले लेखापरीक्षकीय जोखिमको मूल्याङ्कन गर्नु र तदनुसार लेखापरीक्षण योजना तर्जुमा र विधिको छनौट गर्नु आवश्यक छ । वित्तीय विवरण जालसाजीको कारणले होस् वा गल्तीको कारणले होस् सारभूत रूपमा गलत आँकडारहित छ भन्नका लागि गल्ती र जालसाजीको जोखिमको लेखाजोखा र त्यसप्रति लेखापरीक्षकको प्रतिक्रिया नेपाल लेखापरीक्षण मान २४० (वित्तीय विवरणको लेखापरीक्षणमा जालसाजी र गल्तीप्रति लेखापरीक्षकको दायित्व The Auditor's Responsibilities to Consider Errors and Fraud in Audit of Financial Statement), नेपाल लेखापरीक्षण मान ३३० (निर्धाति जोखिम उपर लेखापरीक्षको प्रतिक्रिया The Auditor's Responses to Assessed Risks) र लेखापरीक्षण मान ६१० (आन्तरिक लेखापरीक्षकको कार्यको उपयोग Using the Work of Internal Auditor) आधारमा गरिएको छ ।
- संक्षेपमा भन्दा जोखिम लेखाजोखाका लागि सञ्चालक समिति, ऋण उपसमिति, लेखासमिति, सल्लाहकारसँग लेखापरीक्षण शुरु गर्नुभन्दा अगाडि बैठक सम्पन्न गर्नुका साथै कर्मचारीहरूसँग पनि सूचना लिने कार्य गरियो । आन्तरिक नियन्त्रण प्रणाली भए नभएको, भएको भए वर्षभरि नै प्रभाकारी रहे नरहेको कुरा लेखा समितिको माइन्ट्युट, सञ्चालक समितिको माइन्ट्युट, संस्थाको कर्मचारी र सञ्चालकको दायित्व र अधिकारको वर्गीकरण तथा कार्य लेआउटसमेतको मूल्याङ्कन गरियो ।
- नेपाल लेखापरीक्षण मान ३१५ (निकाय र यसको वातावरणको बुझाइबाट वित्तीय विवरण सारभूत रूपमा गलत हुनसक्नेजोखिमको पहिचान र निर्धारण Identifying and Assessing the Risk of Material Misstatement) गर्न सकिन्छ भन्ने कुरालाई आत्मसाथ गरी सो को अध्ययन गरियो । यसबाट लेखापरीक्षकीय जोखिमको तह र क्षेत्र पहिचान भए बमोजिम नेपाल लेखापरीक्षण मान २३० (लेखापरीक्षण योजना) अनुसार लेखापरीक्षण योजना तर्जुमा गरी नेपाल लेखापरीक्षण मान ५३० (Audit Sampling and Other Selective Testing Procedures) अपनाई आवश्यकता अनुसार Test Check or Substantial Procedures बाट पर्याप्त उपयुक्त प्रमाण (Sufficient Appropriate Audit Evidence-NSA 500) का आधारमा वित्तीय विवरण सारभूत रूपमा गलत आँकडारहित भएको (Financial Statements are free from Material Misstatement) कुराको उचित आश्वसता (Reasonable Assurance: high but not absolute assurance) प्राप्त गरिएको छ । यस क्रममा ६ दिनको योजना भए पनि ५ दिन लेखापरीक्षणका लागि उपयोग भएको छ ।



२.३ नमूना तथा छनौट प्रक्रिया

- नेपाल लेखापरीक्षण मान ५३० (Audit Sampling and Other Selective Testing Procedures) को मूल मर्मलाई आत्मसाथ गरी लेखापरीक्षणका लागि मूलतः दैवाङ्क नमूना छनौट प्रक्रिया (Random Sampling) अपनाइएको र संवेदनशील क्षेत्रको विस्तृत परीक्षण गरियो ।

२.४ विधिगत सीमा

- हामीलाई उपलब्ध गराइएका तथ्याङ्क तथा विवरणलाई सघनताको आधारमा वर्गिकरण गरी दैवाङ्क छनौट (Random Judgemental Sampling Method) को आधारमा लेखापरीक्षण गरिनु, उपयुक्त लागेका टेष्ट चेक (Test Check) को आधारमा पनि लेखापरीक्षण गरिनु वित्तीय विवरणमा उल्लेखित रकम र खुलाइएका अन्य विवरणलाई पुष्ट्याई गर्ने प्रमाणको छड्के परीक्षण गरिनु ।
- संस्थाले अवलम्बन गरेको लेखा सिद्धान्त, व्यवस्थापनले गरेको महत्वपूर्ण अनुमान एवं वित्तीय विवरण प्रस्तुतीकरणको समग्र स्थितिको मूल्याङ्कनका लागि लेखापरीक्षकको Judgement का आधारमा आवश्यकता महसूस भए अनुसार तथ्याङ्कको विश्लेषण तथा अनुमान गरिनु ।
- नेपाल लेखामान अनुरूप यथार्थ र उचित स्थितीको चित्रण गर्ने वित्तीय विवरणहरू तयार एवं प्रस्तुत गर्ने जिम्मेवारी जस अन्तरगत सारभूत किसिमले त्रुटीरहित वित्तीय विवरण, चाहे जालसाजी वा गल्तीबाट होस्, तयार गर्नेसम्बन्धी आन्तरिक नियन्त्रण प्रणालीको तर्जुमा, कार्यान्वयन र मूल्याङ्कन गर्ने कार्य, लेखानीतिहरूको छनौट तथा कार्यान्वयन एवं परिस्थिति अनुसार लेखासम्बन्धी महत्वपूर्ण अनुमान गर्ने कार्यहरू पर्दछन्, व्यवस्थापनको हुनु ।
- संस्थाले पुरा गर्नुपर्ने कानुनी दायित्व पुरा गरे नगरेको, कारोबारलाई पुष्ट्याई गर्न आवश्यक कागजात जम्मा गरे नगरेको आदि विषय लेखापरीक्षणको दायरामा ल्याइएको भए पनि संस्थाले तयार गरेको वित्तीय विवरणहरूले संस्थाको समुचित (true and fair) वित्तीय अवस्था प्रतिबिम्बित गर्छ या गर्दैन भन्ने कुरामा आफ्नो राय व्यक्त गर्ने उद्देश्यले लेखापरीक्षण सम्पन्न गरिने हुनाले संस्थासँग सम्बन्धित हरेक कुरालाई हामीले लेखापरीक्षणमा संलग्न नगरी मुख्यतः वित्तीय विवरणलाई असर पार्न सक्ने लेखासँग सम्बन्धित विषयहरूलाई यस लेखापरीक्षणमा समावेश गरिएको छ । लेखापरीक्षणका प्रमूख सीमाहरू निम्नानुसार बुँदागत रूपमा प्रस्तुत गर्न सकिन्छ ।
- वित्तीय विवरणलाई असर पार्न सक्ने लेखासँग सम्बन्धित विषयहरूलाई मात्र मूलभूतरूपमा लेखापरीक्षणमा संलग्न गरिनु ।
- आ.व. २०८०/०८१ मा भए गरेका कारोबारहरूको मात्र अध्ययन गरी यो प्रतिवेदन तयार गरिनु र सो भन्दा अघि या पछिका कारोबार या विवरणलाई संलग्न गर्न नसक्नु ।
- समय र साधन स्रोतको निश्चित परिधिभित्र रहेर काम गर्नुपर्ने भएकाले छनौट सिद्धान्तका आधारमा आर्थिक कारोबारको अध्ययन गरिएकाले शत प्रतिशत कारोबारको अध्ययन नहुनु र संस्थाको अन्य व्यवस्थापकीय क्षेत्रहरूको विस्तृत अध्ययन यस प्रतिवेदनमा संलग्न नहुनु ।



- लेखापरीक्षणका जोखिमहरु जस्तै अन्तरनिहित जोखिम (Inherent Risks), नियन्त्रण जोखिम (Control Risks) र औल्याउन नसकिने जोखिम (Detection Risks) का कारण प्राप्त वित्तीय विवरणहरुले वित्तीय अवस्थाको शत प्रतिशत यथार्थ चित्रण गर्दछन् भन्न गाह्रो हुनु ।
- व्यवस्थापनले उपलब्ध गराएका विवरणहरुका आधारमा लेखापरीक्षण सम्पन्न गरिएको हुनाले ती विवरणहरुको विश्वसनीयता र यथार्थतामा हामीले आफ्नो राय व्यक्त गर्नु साथै अधिकांश आर्थिक कारोवारका प्रमाणहरु सर्व स्वीकार्य (Pervasive) नभएर विश्वास गर्नुपर्ने खालका (Conclusive) हुनु ।

३. कार्ययोजना कार्यान्वयनमा टिप्पणी

३.१ व्यवस्थापकीय सहयोग

लेखापरीक्षणका शिलशिलामा संस्थाको सञ्चालक समिति, लेखा लगायतबाट प्राप्त गर्नुपर्ने कागजात, सूचना, स्पष्टीकरण तथा अन्य सहयोग सन्तोषजनक रुपमा प्राप्त भयो ।

३.२ अभिलेखको पर्याप्तता

कागजात तथा अभिलेखहरु चेक गर्ने तथा सदर गर्ने क्रममा केही प्रक्रियागत छुटफुट तथा कमीकमजोरी भएको भए पनि तयार गरिएको वित्तीय विवरणलाई पुष्टि गर्न आवश्यक अभिलेखहरु संस्थाले तयार गरी सुरक्षित राखेको पाइयो ।

४. नगदको सुरक्षा

- नगद भौज्दात सीमा समितिले तोकेको छ/छैन : छ । नगद रकम दैनिक रुपमा बैकमा दाखिला हुने गरेको ।

५. आन्तरिक लेखापरीक्षण (आन्तरिक लेखापरीक्षकको व्यवस्था, आन्तरिक लेखापरीक्षणको नियमितता, लेखा सुपरिवेक्षण समितिको प्रभावकारीता) :

आन्तरिक लेखापरीक्षकको छुट्टै व्यवस्था नभएको तर लेखा सुपरिवेक्षण समय समयमा हरहिसाब हेर्ने, निर्णय गर्ने तथा सञ्चालक बैठकमा आवश्यकता अनुसार छलफल हुने गरेको । लेखा समितिले अझ प्रभावकारी भूमिका निर्वाह गर्नुपर्ने देखिन्छ ।

६. आन्तरिक नियन्त्रणको पर्याप्तता (यस भागका माथिका बुदासमेतको लेखाजोखाका आधारमा संस्थाको सुशासनको आधारभूत सर्तका रुपमा आन्तरिक नियन्त्रणको अवस्थामा राय) :

संस्थाको छुट्टै सुशासन नीति निर्माण गरिएको छ/छैन । यस संस्थाको आन्तरिक नियन्त्रण प्रणाली खासै कमजोर नभए तापनि आन्तरिक नियन्त्रण प्रणालीलाई प्रभावकारी बनाउनुपर्ने देखिन्छ ।

७. खर्च

बजेटद्वारा निर्देशित खर्च प्रणाली, गरिएको, अनुमानित र बास्तविकको समीक्षा गञ्चालक समितिको बैठकद्वारा समयसमयमा आवश्यक छलफलपश्चात अनुमोदन, विगत र वर्तमानका खर्चको तुलना तथा मितव्ययिता, औचित्यता र पारदर्शितालाई ध्यानमा राखी खर्च गर्ने गरिएको । बजेट भन्दा अधिक भएको खर्चलाई आगामी साधारण सभाद्वारा अनुमोदन गराउनुपर्ने देखिन्छ ।



11. Section 11

Social Progress

11.1 Campus's Involvement in Social Activities:

As a community college, this college has some social duties and responsibilities. By realizing its responsibility, this college involves in social based programs. It has its separate unit of youth Red Cross Circle which provides voluntary services and conduct blood donation programs frequently. Realizing the importance of environment, this college involved in the cleanliness and sanitation programs in local level. This college also coordinates with other government and non-government organization like Jaycees, Red-Cross for Social and humanitarian activities. Providing fund for the victim of natural climates like earth quack 2072 B.S. justify the college involvement in social activities.

11.2 Society's contributions for campus:

This is community college established by social workers, intellectuals, and aware guardian of society so that society contributes this college in various sectors. Providing fund by the community people for the construction of building, library, computer lab, sports and teaching materials are remarkably unforgettable. Different people provide fund for scholarship that will give a high-quality educational experience to the most deserving students, regardless of their family's income. Entire management of college is handling by the community people because of which college is providing quality education to its students. So, society contribution for this college is remarkable

11.3 Plan for Campus's Contribution to Society:

Education encompasses our lives; it is the foundation of our society. Education helps to stimulate of our minds and mold inquisitive minds into intellectuals. Higher learning takes the intellect to the next level, providing a deeper understanding of the society around us. The importance of education in society is indispensable and cohering, which is why society and knowledge cannot be ever separated into distinct entities. Contribute not only educate the people but also plays it continues role in all aspect of society. The reason being that college plan for contribution to society the following are the step of plans.

- Giving higher level education in their own region in affordable cost.
- Assisting poor students in improving then quality education.
- Increasing the enrollment of both female and extremely poor students.
- Aimed to stimulate participatory community development through education.
- Identify and implement new career and technical education programs of study.
- Organize the interaction programs with stake holders.
- Co-ordinate with government and non-government organization as well as ther educational institution

11.4 Plan for increased involvement of society in the campus.

College, parents and the community should work together to promote the learning of all students. When college actively involve parents and engage community resources they can respond more effectively to the educational related needs of students as well as physical infrastructure. Therefore, college is interested in increased involvement of society in the college. The college shall adopt and implement policies and procedures related to this goal.

- Promotion of a college environment that is conducive to learning and supports strong family and community partnership.
- College shall frequently communicate college performance student progress, personalized learning strategies and academic opportunities.
- College shall work with agencies and business to support community-based development activities.
- College shall prompt collaboration among parents, other educational institutions and community on college improvement and student achievement projects.
- College shall strive and harness all available community resources, including but not limited to organizations, business, talented individuals, natural resourceful technology, to engage each student in achieving the necessary skills and knowledge.
- College shall encourage business partnerships to assist students in the successful transition to employment or further education

12. Section 12

Issues and Challenges

SSC has played a great role in the development of education in the western Chitwan of Nepal. For over two decades, SSC has been working to uplift its educational standard by providing quality higher educational standard by providing quality higher education to the people of western Chitwan but there are many obstacles and hurdles that are emerging. Following are short term and long-term challenges of the college:

12.1 Short term challenges

- Lacking sufficient classroom to meet the requirement in near future.
- Lacking of sufficient technical equipment.
- Lacking the well-equipped library.
- Unable to provide career development opportunity to human resources.
- Unable to introduce new and technical educational programs.
- Do not fulfill the need of students in new area of faculty.
- Do not have sufficient fund to confidently plan and execute them.
- Decreasing the enrollment of the students

12.2 Long term challenges

- Fulfill the need of unrest students.
- Fulfill the need of technical and vocational education.
- Providing the professional and academic opportunity for teachers.
- Quality education
- Overcome the limited economic situation.
- Getting clear cut and concrete policy of the government of the issues of public campus.
- Academic calendar of T.U.
- Least number of Pass rate and pass out students.
- Updated encourage to introduce new teaching methods in the class rooms

12.3 Mitigation Measures Taken to Address the Issues and Meet the Challenges

SSC do not have sufficient fund to confidently plan and execute them. Most of its undertakings are piecemeal and dependent on the available resources and opportunities, which come in pieces as well. The other challenging issue is the improvement of academic quality. In the changed national and global context, we must be competitive to survive and meet the social requirements. These challenges of quality education limited economic situation and other political and social problem to address in the best manner in future. Despite the government efforts from time to time, no concrete policy has been framed

on the issues of public campus so far, now we need a clear cut and concrete policy of the government for the betterment of it. This college is run by social personality and not motivated for personal gain or economic benefit and established for providing social service. The management committee of the college being self-motivated to uplift the status of this college and ever contemplating on how to spread the light of education and in the society has regularly conducted the meetings and interactions and conferences of students to overcome to challenges.

12.4 Plan for the addressing the issues and challenges

Strategic plan of this college for five year (2019-2024) has been formulated by management committee by interacting with different stakeholders including local political parties, parents, faculty members, administrative staffs, students' union to overcome these issues and challenges

Strategies plan for the college is pointed as follows.

- Introducing new educational programs
- Infrastructure management
- Quality Management
- Students Enrolment & Support Mission
- Skill development of administration and Human Resources
- Value adds program
- Institutional Reform

12.4.1 Strategy priority I: Introducing new educational programs:

Mission

Shaheed Smarak College will open new educational programs as per the need of students.

Objectives

- To start B.I.M and B.B.A from 2023/2024 session.
- To start bachelor's in Hotel Management from 2024/2025 session.
- To start bachelor's in business administration M.ED. from 2021/2022 session.
- To start bachelor's in science (B.Sc.) from 2023/2024 session.
- To Start master's in education M.Ed. from 2023/2024

Action Plan

- Preparation of required documents for affiliation of programs from university every year for new programs.
- Obtain affiliation from university.

- Prepare rules and regulations.
- Recruitment of competent teaching staffs

Measures of Success:

- Minutes of meetings
- Documentation records of university affiliation letter
- Entrance, Admission, Attendance Register, Progress Report
- Number of enrollment and staffing in each program.

Procedures

- Program in Charge (PC) will follow the strategic plan and prepare action plan to open new program.
- Program in Charge (PC) submit the progress report to the assessment committee in every 3 months.
- PC will organize meetings participated by concerned authorities to discuss issues concerning new programs in every 3 months.
- Reference Documents
- Strategic plan of Shaheed Samrak College (5 years)
- Action plan of Shaheed Samarak College for opening new programs (5 years)
- Progress report prepared by PC (1 year)
- Meeting register

12.4.2 Strategy Priority II: Infrastructure Development

Mission

Shaheed Smarak College prepare infrastructure for new programs games and others by constructing the Truss Over the third floor regarding undergoing construction building, furniture, seminar hall, lab, canteen, basketball court, toilet, parking shed, pure drinking water plant, tiling or marbling the courtyard of main building at Chitrawan-3, Chitwan

Objectives

- Prepare scheme, estimation, and mapping to construct the building, furniture, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant.
- Start construction work of the building, furniture, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant by formally appointing Construction Company as per rule of UGC

Measures of Success

- Documents regarding scheme, estimation and mapping of building, furniture, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant.

- Documentation report of appointing procedure of registered Construction Company.
- Progress report and visual pictures of the work.
- Report and documentation of observation of UGC Technical team

Action Plan

Year	Activities
2019/2020	Prepare map, scheme and cost estimation of building, furniture, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant.
	Appoint the Construction Company under the provision and rules of UGC.
2020-2024	Continue working to complete the proposed building, furniture, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant.

Follow the rules and direction of UGC

Procedures

- Program coordinator (PC) will follow the strategic plan and prepare action plan for infrastructure development.
- PC will submit the progress report to assessment committee in every 3 months.
- PC will organize meetings with concerned authority as per the requirements.

Reference Documents

- Strategic plan of Shaheed Smarak College (2019-2024)
- Action plan for infrastructure development (2020-2024)
- Progress report (every year)
- Meeting register

12.4.3 Strategic priority III: Quality Management

Mission

Shaheed Smarak College will maintain high quality service to the students.

Objectives

- Development of comprehensive mechanism to improve the quality teaching.
- Increment in the pass out percentage by 5% every year.
- More opportunities will be provided for academic study in local area by additional 4 years graduate programs.
- Application of project base learning system.
- Demonstrate the assessment of program student learning outcomes.
- Enhance teaching and learning through faculty development opportunities.

Measures of success

- Production of competent graduates
- Increase in pass out rate
- Evaluation of students after the course
- Evaluation of teaching by administration, faculty peers and students
- Faculty documentation of activities used to improve quality of teaching
- Tracer study

Plan of Action

Year	Activities
2019/2020	• develop the mechanism
	• communicate effectively to faculty members
	• preparation of necessary documents
2020-2024	• Annually program review
	• evaluation of implemented methods
	• corrective action if necessary
	• discussion with concerned faculties

Procedures

- Program in charge will have to follow strategic plan
- Program in charge should encourage to prepare annual work plan to all faculty members according to operation calendar of the college.
- PC will continue the meetings with faculty members every month to ensure the effective implementation of work plan.
- PC will observe the classes of teachers and provide feedback.
- PC will submit the progress report to assessment committee.

Reference Documents

- Strategic plan for quality teaching (2019-2024)
- Annual work plan (every year from 2019-2024)
- Class observation records
- Minute of meeting with faculty members
- Progress report

12.4.4 Strategy Priority IV: Students Enrollment & Support Mission

Shaheed Smarak College will provide quality enrollment management and support program to students.

Objectives

- Enrollment of students in various faculties will be managed properly.
- A good learning environment will be created in classroom and outside classroom.
- Introducing comprehensive academic and counseling programs to students.
- Practice of students centered culture to encourage the personal, career and intellectual development of students.
- Identifying and implement new career and technical education programs of study
- Expand project based and other career- focused learning experiences for students.
- Measure of Success
- Enrollment, retention, graduation, transfer rates
- Record of students' admission, pass out students
- Survey reports of students' satisfaction
- Service like library facilities, internet facilities used by students.

Action Plan

Year	Activities
2018-2019	Establish baseline levels of retention, graduation, transfer service utilization. Develop comprehensive enrollment plan to cover retention, recruitment and marketing based on regional population data.
2020-2024	<ul style="list-style-type: none">• establish and expand the web-based information system and registration procedure.• increase the level of co-ordination with another educational institute.• improve the counseling programs to the students for their personal development and academic development.• evaluation of action plan and make improvements continuously

Procedures

- Program in charge will have to follow the strategic plan.
- Program in charge will prepare action plan for every year.
- PC will submit the progress report to assessment committee in every 3 months.
- PC will organize the meeting in every 3 months to discuss issues relating to further development

Reference Documents

- Strategic plan for 2019-2024

- Action plan for student enrollment and support
- Progress report
- Meeting register

12.4.5 Strategy Priority V: Skill development of administration and Human Resources

Mission

Shaheed Smarak College will promote the activities for skill development of administration and human resources in order to maintain the quality requirement for college.

Objectives

- Administration will be empowered to make all the operating decisions.
- Facilities and access for skill development of faculty and other staffs will be provided.
- Financial support and scholarship program will be conducted for further study, research and other activities.
- Promote and create the environment so that junior members can learn from senior's experience.
- Adequate no. of faculty and staffs will be recruited to meet the correct teacher student ratio.
- Operating training seminar and workshops on contemporary issues related to education for teachers, administrative staffs.

Measures of Success

- Records of written decision of skill development programs.
- Participation of Human Resources in skill development programs.
- Survey of Human Resources needs and satisfaction.
- Number of Human Resources, teacher student ration, class size

Action Plan

Year	Activities
2019/2020	<ul style="list-style-type: none"> • determine the programs of skill development • effective communication to faculty and staffs to participate in selected program

2020-2024	<ul style="list-style-type: none"> • establish a forum of faculty to exchange the information and experience • manage information on full range of development opportunities for faculty administration and staffs • support programs for further study, research work and trainings
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Procedures

- Vice principal is responsible to prepare action plan to implement the skill development programs.
- Vice principal will submit the progress report to assessment committee in every three months.
- VP will organize meetings in every three months with concerned faculty and staffs.

Reference Documents

- Strategic plan of college for 2016-2021
- Action plan of skill development of Human resource
- Progress report
- Meeting register.

12.4.6 Strategic priority VI : Value add Program

Mission

Shaheed Smarak college will maintain and improve the education by constructing lab (science, computer, HM), expanding and upgrading library by creating e-library equipped with IT access, installation of high quality IT system (Account, administration and examination), establishment of solar power plant ,organize and extend extra- curricular activities.

Objectives:

- Expanding and upgrading library and creation of e-library equipped
- with IT access.
- Develop and extend computer lab, science lab as per need of B.C.A , B.Sc. and other science and technical programs.
- Organize and extend extra- curricular activities.
- Installation of high-quality software program in account system, library, and examination board.
- Establish of solar power plant.
- Furnishing the building with furniture and flooring

Measures of success

- Documentation and records as per procedure of library
- Documentation and records of IT system as per procedures of computer department.
- Documentation and records of lab as per procedures of science department.
- Documentation and records of extra-curricular activities as per procedures of HOD of extra activities

Action Plan

Year	Activities
2019/2021	<ul style="list-style-type: none">• Programs are launched according to annual budget.• Financial sub- committee should be more accountability.• Extension of science lab as per need of science programs• Staffing trained lab boys.
2019-2024	<ul style="list-style-type: none">• establish a forum of extra-curricular activities to plan and organize programs• Install a solar plant

Procedures

- Vice principal will follow the strategic plan.
- Vice principal is responsible to prepare action plan to implement the value add programs.
- Vice principal will submit the progress report to assessment committee in every three months.
- VP will organize meetings in every three months with concerned faculty and staffs.

Reference Documents

- Strategic plan of college for 2016-2021
- Action plan of value add program.
- Progress report
- Meeting register.

12.4.7 Strategic priority VII : Institutional Reform

Mission

Shaheed Smarak college is evaluating efforts by community colleges to increase student success through institution-wide reforms, including using information about students' progress over time to make better-informed programming decisions and developing well-structured, well-supported pathways for students from entry to degree completion.

Objectives:

- Enhance administrative and financial sector of the college.
- Capacity development of teachers, administrative and support staff.
- Improve the service delivery of the administrative units of college.
- Necessary step should be taken for effective evaluation and supervision. Effective mobilization of all the organ of college.
- To meet the QAA assessment criteria and qualify for accreditation.

Measures of success

- Organization development study report.
- Staff efficiency.
- Decisions taken by CMC for necessary reforms.
- Campus Bidhan document.
- Rules and regulation approved by CMC.
- No. of person participation in the visit.
- Amount of budget allocation in training and computerization.

Action Plan

Year	Activities
2019/2024	To conduct an Organizational development study and reviewing the existing organization structure ,Rule and regulation. Reviewing and revise the existing campus constitution (Bidhan). Exposure visit of QAA certified colleges. Professional skill development programs. Computerization of office systems and procedures.

Procedures

- Vice principal will follow the strategic plan.
- Vice principal is responsible to prepare action plan to implement the Institutional reform.

- Vice principal will submit the progress report to assessment committee in every three months.
- VP will organize meetings in every three months with concerned faculty and staffs.

Reference Documents

- Strategic plan of college for 2019-2024.
- Action plan of Institutional reform.
- Progress report
- Meeting register.

Five Yearly action plans with detail cost and financial activities

Action Plan	Cost (NRs.)	Financing	Schedule & Responsibility
1. Introducing New Educational Program as per strategic priority one			
Cost as per estimation for B.I.M	10,00,000.0	UGC grants and college as per MOU	As per plans and procedure
Cost as per estimation for BBA	10,00,000.0		
Cost as per estimation for BHM	15,00,000.0		
Cost as per estimation for B.Sc.	15,00,000.0		
Cost as per estimation for BCA	10,00,000.0		
Procedures	150000.0		
2. Infrastructure Development as per strategic priority two			
Estimation and consultancy for scheme of building, furnitures, hall, tiling, toilet and parking shed	1,50,000.0	Do	Do
Publicity of notice board for qualified construction company	2,00,000.0		
Construction of building, furnitures, hall, tiling, parking shed toilet as per estimation	50,00,000.0		
Drinking water	5,00,000.0		
Preparation for the program	15,00,00.0		
Construction of Basketball Court	6,00,000.0		
Gardening	5,00,000.0		
3. Quality Management as per strategic priority three			
Planning and orientation	50,000.0	Do	Do
Educational Materials	22,00,000.0		
Training	3,00,000.0		
Scholarship, Prize and Awards	15,00,000.0		
Educational Visit	5,00,000.0		
Internet/Email	5,00,000.0		
Books	7,00,000.0		
Procedures	5,00,000.0		
4. Student Enrollment and Support as per strategic priority four			
Advertising	5,00,000.0	Do	Do
Counseling	2,00,000.0		
Improvement of Library (e-library)	15,00,000.0		
Improvement of Learning Environment	5,00,000.0		
Student center program	2,00,000.0		
Relation with other institutions	3,00,000.0		
Website	2,00,000.0		
Guardian Interaction Program	6,00,000.0		
Curricular Activities and Co-Curricular Activities	5,00,000.0		
Procedures	50,000.0		

Action Plan	Cost (NRs.)	Financing	Schedule & Responsibility
5. Skill Development of Administration and Human Resources as strategic priority five			
Scholarship and financial support for human resource	25,00,000.0		Do
Seminar and workshops	8,00,000.0		
Baseline survey	5,00,000.0		
Improvement of Accounting System and Administration	10,00,000.0		
Facilities and maintenance for classroom	7,00,000.0		
Publication	2,00,000.0		
Procedures	40,000.0		
6.Value add program as strategic priority six			
Establish solar plant	7,00,000.0	Do	Do
Installation of high quality software program	5,00,000.0		
Organize extra-curricular activities	7,00,000.0		
Extend the library with books, journals Furnitures and internet	12,00,000.0		
Develop and extend lab (science, computer, HM)	15,00,000.0		
procedures	50,000.0		

Annual Work Plan and Budget of the Current Fiscal year (2080/081).

SN	Planned Activities	Duration		Budget Allocation	Responsible Unit / Person	Remarks (approved by CMC - 'Yes' and if not - 'No')
		Expected Starting Date	Expected Completion Date			
1	New program	2081/09/22	2081/12/08	1500,000	VP	Yes
2	Basketball court	2081/11/22	2081/01/08	1200,000	VP	Yes
3	Purchase of vehicle	2081/10/02	2081/12/08	3500,000	VP	Yes
4	temple	2081/11/15	2082/02/17	1500,000	VP	Yes
5	Training	2081/09/22	2081/12/08	500,000	VP	Yes
6	Maintenance	2081/09/22	2082/03/08	1500,000	VP	Yes
7	Books	2081/09/22	2082/03/09	500,000	VP	Yes
8	Guardian Interaction	2081/12/26	2082/02/08	100,000	VP	Yes
9	Scholarship	2081/12/22	2082/02/15	500,000	VP	Yes
11	Furniture	2081/09/22	2082/03/19	1500,000	VP	Yes
12	Wall compounding	2081/11/05	2082/02/25	2000,000	VP	Yes

Estimated budget 2081/082

Income Details	Actual Fy2080/081	Fy 2081/082 Estimated	Expenditures Details	Actual Fy 2080/081	Fy 2081/082 Estimated
Global Ime Bank 043002019318901	300,987.20	1,50,000.00	Teaching Salary	14,377,793.00	16,000,000.00
NepalBank 24/11/8075	7,705.50	17,705.00	Administrative Salary	2,186,705.00	25,000,000.00
NepalBank 024010005397831	20728.75	50,728.00	Upadan	25000	90,000.00
NepalBank 24/11/1578	7498.86	57,498.00	Wages	9500	60,000.00
NepalBank 085001011	51705	1,51,705.00	Allowance	142,900.00	2,00,000.00
NepalBank (Fixed)	7,50,000.00	7,50,000.00	Ta/Da	8,000.00	25,000.00
Prabhu Bank	11,612.00	1,11,612.00	Print and others	96,261.00	1,00,000.00
RastriyaBaniyya Bank	24,84,509.00	7,00,000.00	Telephone and internet	25,284.00	35,000.00
Pity Cash	84,295.00	25,000.00	News Magazine	0	10,000.00
Admission Fee	69,13,566.00	75,00,000.00	Maintenance	30,333.03	4,00,000.00
Annual Fee	1,31,71,650.00	1,40,00,000.00	Reception	99,955.00	1,50,000.00
Admission Form	1,50,500.00	4,00,000.00	Audit Fee	30,000.00	35,000.00
Registration Fee	9,51,150.00	10,00,000.00	Electricity	60,845.00	80,000.00
Exam Fee	3,34,150.00	5,00,000.00	Fuel	3,83,571.00	5,75,000.00
Character certificate Fee	3,26,500.00	3,50,000.00	Vehicle	57,500.00	1,00,000.00
Internal Exam Fee	29,600.00	50,000.00	Vehicle Maintenance	2,49,519.00	4,00,000.00
Practical Exam Fee	1,34,450.00	1,50,000.00	Bank Commission	1050	2,000.00

Income Details	Actual Fy2080/081	Fy 2081/082 Estimated	Expenditures Details	Actual Fy 2080/081	Fy 2081/082 Estimated
Identity card ,Tie,T-shrit Fee	90,500.00	1,12,000.00	Upachar	0	20,000.00
Red cross Fee	63,500.00	74,900.00	Travel &Transportation	72,314.00	100,000.00
UGC Grant	14,56,400.00	15,00,000.00	Affiliation	0	10,00,000.00
Exam Center Income	1,71,796.00	1,90,000.00	Book & Stationery	1,73,466.00	200,000.00
Interest	16,579.92	30,000.00	Insurance	45,050.00	70,000.00
Bharatpur M.Na.Pa-19 Grant	3,96,000.00	5,00,000.00	Vehicle Tax	23,850.00	30,000.00
Transportation Fee	6,33,900.00	8,00,000.00	Miscellaneous	3,465.00	50,000.00
Bagmati Government	-	10,00,000.00	Internal Exam	38,829.00	60,000.00
Recommendation Fee	3800.00	5000.00	Exam Form	6,69,350.00	8,00,000.00
Other Income	97,973.65	100,000.00	Registration	1,34,220.00	200,000.00
			HM Materials	65,640.00	80,000.00
			Exam Expenditure	1,83,281.00	200,000.00
			Teaching Practice	2,19,100.00	2,50,000.00
			TU service Fee	1,30,650.00	1,60,990.00
			Annual Day	0	100,000.00
			Educational Tour	56,000.00	1,00,000.00
			Sports	0	1,00,000.00
			Scholarship	12,82,151.00	15,00,000.00
			Clean	62825	90,000.00
			Public College Renew	2000	2000
			College Annual Program	159,930.00	200,000.00
			Depreciation		450,000.00
			Internet & Software Cost	372,257.76	150,000.00
			Tie	106,130.00	50,000.00
			Donation	23,035.00	10,000.00
			CMAT	7,620.00	60,000.00
			Advertizing & Supervision	49,500.00	100,000.00
			Computer Purchase	76,850.00	50,000.00
			Furniture	-	5,00,000.00
			Electricity	-	2,00,000.00
			Projector Purchase	-	2,00,000.00
			Attendance Machine	-	20,000.00
			Building Construction	-	20,00,000.00
			CC Camera	-	1,00,000.00
			Research	-	5,00,000.00
			Journal	-	1,00,000.00
Total	2,49,42,015.57	3,02,76,148.00	Total	2,43,32,254.79	18629000